



# **Ordinary Council Meeting Minutes**

**Tuesday 23 May 2017  
Ordinary Meeting 6:00 PM**

Council Chambers, Civic Centre,  
Stuart Highway, Katherine

## ORDINARY COUNCIL MEETING MINUTES 23 May 2017

### MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD AT THE KATHERINE CIVIC CENTRE TUESDAY 23 MAY 2017

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**1. Welcome to Country**

**2. Opening Prayer**

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

**3. Present**

Mayor Fay Miller  
Deputy Mayor Peter Gazey  
Alderman Lis Clark  
Alderman Toni Tapp-Coutts  
Alderman Steven Rose  
Alderman Donald (Henry) Higgins

**In attendance**

Mr Robert Jennings – Chief Executive Officer  
Mrs Claire Johansson – Director of Corporate & Community Services  
Mr David Moore – Acting Director Works & Services  
Mrs Naomi Hunter - Communications Officer

6 x members of the Katherine Community  
1 x member of the Media

Ms Sue Crammond – Executive Assistant to CEO  
(Minute Taker)

**4. Apologies and Leave of Absence**

Nil

**5. Confirmation of Previous Minutes**

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

That the Minutes of the Ordinary Council Meeting held on the 26 April 2017 be confirmed as true and accurate.

MOVED: Clark / Higgins

CARRIED 6 / 0

## ORDINARY COUNCIL MEETING MINUTES 23 May 2017

That the Minutes of the Special Council Meeting held on the 9 May 2017 be confirmed as true and accurate.

CARRIED: Clark / Tapp Coutts

MOVED: 6 / 0

### 6. Business Arising from Previous Minutes

Nil

### 7. Disclosure of Conflict of Interest

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest and Declared Interest

Nil

### 8. Mayoral Business to be Considered

File: Local Governance / Council Meetings / Mayoral Business to be considered

#### Mayor's Calendar of Events for April 2017

ABC Radio interview x 3  
NT News interview  
ABC TV interview  
Channel 9 interview  
LGANT General Meeting/Mayors and President's forum  
Meeting with NT Treasurer and Deputy Chief Minister Nicole Manison  
Katherine Town Council Municipal Plan meeting – Sunday  
Chamber of Commerce NT meeting  
Territory Families Deputy CEO Jeanette Kerr  
EMI Session x 2  
Jayne Nankivell –GYRACC  
Defence PFAS Community Leaders meeting – Tindal  
PFAS – Walk in Forum – Katherine Country Club – afternoon and evening sessions  
Chief Minister Department – teleconference John de Koning  
Community Member meeting x 4  
LGANT Executive teleconference  
Leader of the Opposition Gary Higgins – meeting  
NT Government Caucus meeting with elected members and CEO  
Meeting with Katherine Times  
Chief Minister's Dinner – 2017 Katherine Future event  
Hot Springs revitalisation project presentation  
ANZAC ceremony – Katherine High School  
ANZAC film – Gallipoli at GYRACC  
ANZAC – Dawn ceremony, Parade and 10am ceremony  
Katherine Town Council Forum, Council meeting  
Citizenship ceremony  
Katherine Outback Experience – Future Development meeting

## ORDINARY COUNCIL MEETING MINUTES 23 May 2017

Katherine Town Council 2017 – 2018 Municipal Plan meeting  
RAAF Base Tindal and elected members information meeting  
Cancer Council NT Fund Raising Ball – Sky City  
“Story Slam” – Pine Creek reunion

### 9. Correspondence and Documents to be Tabled

Nil

### 10. Petitions

Nil

### 11. Questions

File: Local Governance / Council Meetings / Questions

#### 11.1 WITH NOTICE

Nil

#### 11.2 WITHOUT NOTICE

NIL

### 12. Notice of Motion

Nil

### 13. Report of Officers

#### 13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF APRIL 2017

File: Local Governance / Council Meetings / Chief Executive Officer Reports

MOVED: Clark / Tapp Coutts

#### **That it be recommended to Council:**

That the Chief Executive Officer Report for the month of April 2017 be received and noted.

Mayor Miller noted it was good to see work at the Hot Springs was progressing well.

Deputy Mayor Gazey noted Page 4, 73 service requests made and 58 completed. This followed a similar deficit recorded in the March figures.

CEO noted some of the discrepancy was due to how information was compiled and the process needed to be reviewed. At present Council only have one Ranger and there was an identified need to increase support for that position which would tighten the admin side of Service Request data.

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a/DWS commented that some investigations do take longer than a month to resolve, due to the nature of the request.

Alderman Clark thanked a/DWS for the successful Hot Springs traffic measures and noted traffic flow had improved in the area.

Deputy Mayor Gazey noted Page 6, YTD figures column is blank. A figure, even if it's zero should be added.

CARRIED: 6/0

### 13.2 MONTHLY CORPORATE AND COMMUNITY SERVICES DIVISION REPORT FOR THE MONTH OF APRIL 2017

File: Local Governance / Council Meetings / Corporate and Community Services Reports

MOVED: Gazey / Rose

#### **That it be recommended to Council:**

That the report of the Corporate and Community Services Division for the month of April 2017 be received and noted.

Mayor Miller noted the Library was doing well with their activities over the *National Library and Information Week*, in particular. Activities have been well attended and appreciated by the attending community.

Deputy Mayor Gazey commented on the low completion rate of Customer Service Satisfaction Surveys.

DCCS stated the forms are on display but the increase in number of visitors in the dry season made it difficult to get customers to fill out the survey. Possible solution might be to use a "post visit" survey system such as Survey Monkey. Post visit surveys often work well as customers have time to recollect on their experiences. DCCS to discuss with VIC Manager.

Alderman Rose – Commented it was good to see visitor numbers increasing early in the dry season and that it boded well for a great season ahead.

CARRIED: 6 / 0

### 13.3 MONTHLY WORKS AND SERVICES DIVISION REPORT FOR THE MONTH OF APRIL 2017

File: Local Governance / Council Meetings / Works and Services Division Reports

MOVED: Clark / Gazey

#### **That it be recommended to Council:**

That the report of the Works & Services Division for the month of April 2017 be received and noted.

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Alderman Clark noted the sprinkler repair costs were significantly lower than previous years.

a/DWS stated this was due to the new irrigation system and getting the on/off timings right, which has reduced wilful damage and resulted in cost savings.

Mayor Miller noted that the recently completed line marking seems to have worn off in a matter of weeks.

a/DWS stated that tyre grime has caused the lines to appear as though they have rubbed off. However, the material is still under the tyre "grime". The contractor has completed a 2<sup>nd</sup> coat on some lines. Those areas now have improved line visibility. a/DSW will continue to monitor the marking.

CARRIED: 6 / 0

### 13.4 MONTHLY FINANCIAL REPORT – APRIL 2017

File: Local Governance / Council Meetings / Finance Manager Reports

MOVED: Clark / Gazey

The CEO distributed the Payroll Payment Listing, which had been omitted from the April Finance Report.

Alderman Clark queried Page 28, on the use of Patow to convey the lawn mower from Tindal to depot.

a/DWS stated a flat-bed tow truck was required to transport the mower back from the Airport (not Tindal) as the mower's deck was unable to be raised due to a mechanical failure.

Alderman Clark commented that repairs to the VIC toilet and shade sails at the park were a constant and reoccurring expense.

Alderman Gazey noted on Page 27 "Padlock and Keys" were for the sportsgrounds security system, which was a multi-layered system, not just simple keys and padlocks.

#### **That it be recommended to Council:**

That Council endorse the Financial Report for the month of April 2017.

CARRIED: 6 / 0

### 14. **Reports from Representatives on Committees**

File: Community Relations / Committees / Elected Member Representatives on Committees

The following meetings/activities were attended by the Elected Members in April:

## ORDINARY COUNCIL MEETING MINUTES 23 May 2017

### **Deputy Mayor Peter Gazey**

Jawoyn Board Meeting  
Library Movie Night  
Katherine Markets  
Elected Members Information Session (EMIS) x 2  
PFAS – RAAF  
Katherine Caucus BBQ  
ANZAC Day Dawn Service and Morning Service  
Hot Springs Revitalisation Project Presentation  
Open Forum  
Municipal Budget Meeting  
RAAF Catch Up Meeting  
Special Council Meeting  
Citizenship Ceremony  
Ordinary Council Meeting

### **Alderman Toni Tapp-Coutts**

Budget Municipal Meeting  
Elected Members Information Session x 2  
ANZAC Day Dawn Service  
Meeting with Leader of the Opposition, Garry Higgins  
Meeting with Museum Manager, Simmone Croft  
Chief Minister Dinner  
Special Council Meeting  
Citizenship Ceremony  
Ordinary Council Meeting

### **Alderman Steven Rose**

Municipal Budget Meeting  
PFAS Session  
Chamber of Commerce meeting  
Katherine Community Caucus Meeting  
ANZAC Day Dawn Service and march  
RAAF Base Tindal and KTC Activities - Catch Up Meeting  
Elected Members Information Session x 2  
Special Council Meeting  
Ordinary Council Meeting

### **Alderman Lis Clark**

Jawoyn Board Meeting  
Library Movie Night  
Katherine Markets  
Budget  
Elected Members Information Session (EMIS) x 2  
PFAS – RAAF  
Katherine Caucus BBQ  
Seniors Morning Tea  
ANZAC Day Morning Service  
Open Forum  
Budget Meeting  
RAAF Catch Up Meeting  
Special Council Meeting  
Citizenship Ceremony  
Ordinary Council Meeting

### **Alderman Donald Higgins**

Elected Members Information Sessions x 2  
Municipal Budget Meeting

## ORDINARY COUNCIL MEETING MINUTES 23 May 2017

Ordinary Council Meeting  
ANZAC Day Dawn Service  
PFAS Open Forum Katherine Country Club

**15. Late Agenda**

Nil

**16. General Business**

Nil

**17. Confidential Items**

Nil

**18. Next Ordinary Council Meeting**

The fifth Ordinary Council Meeting for 2017 will be held on Tuesday 27 June 2017.

**19. Meeting Closed**

The meeting was closed at 6.47 pm.



Fay Miller  
**MAYOR OF KATHERINE**