SUMMARY OF HIRE FEES AND CHARGES RELATING TO SHORT AND LONG TERM HIRES

FACILITY DEPOSITS

1 Each hire will require a deposit (all facility hires can come in a maximum of three). The deposit will be held by Council until the completion of the hire and all inspections have occurred. Once inspections are completed the deposit will be returned to the hirer.

2 If in Council's opinion there is a possibility of higher risk of damage to a Council facility Council reserves the right to increase the amount of deposit. (For example: Circus could be $1,500.00).

$520.00 per Hire

KEY DEPOSITS

1 Keys are to be returned at the completion of the hire (daily, short term, long term hire). If keys are not returned Council will invoice the hirer for the cost of replacement of locks and keys.

2 Key deposits are required at a cost of $45.00 per key and $180.00 per set of keys.

$45.00 per Key

$180.00 per Set of Keys – the number of keys required to complete the hire

POWER & WATER HIRE CHARGES

Low User -A hire type that uses minimal power and water. Minimal use of power and water can be determined by the negligible use of the product that would constitute the hirer meeting the probable cost of power and water for that particular hire. Negligible use can be defined as to be so small as to be nearly inconsequential.

A low user will be billed $4.00 per item hired per day.

Medium User -A hire type that uses a moderate amount of power and water. Moderate use of power and water can be determined by the reasonable use of the product that would constitute the hirer meeting the expected costs of power and water for that particular hire. Reasonable use can be defined as to be moderate and within the limits of reason.

A medium user will be billed $8.15 per item hired per day.

High User -A hire type that uses an extensive amount of power and water. Extensive use of power and water can be determined by the copious use of the product that would constitute the hire meeting all costs associated with power and water for that particular hire. Copious use can be defined as to be in large amounts.

A high user will be billed $23.60 per item hired per day.

HIRE (TYPE/GROUP) DEFINITIONS

Community Group (Not for Profit) – A community group (not for profit) is one which is not operating for the profit or gain of its individual members, whether gains would have been direct or indirect. This means that the group operates exclusively for charitable, civil or social purposes and does not share or allocate its fund or profits to its owners, shareholders or executives. A community group (not for profit) must be incorporated or partner with an incorporated group.

Community Group (Commercial Enterprise) - Community Group (Commercial Enterprise) - A community group (commercial enterprise) is one which is operating for the profit or gain of its individual members and/or participants. This means that the group can still operate for charitable, civil or social purposes but does generate income that is shared or allocated as profits for its owners, shareholders or executives. For example: entry fees. A community group (commercial enterprise) must be incorporated or partner with an incorporated group. This group also includes Government agencies (Federal, State, and Local) as well as pre-school, primary, middle and secondary schools.

Commercial Organisation – A commercial organisation is any group with a particular set of skills, priorities, strategies and resources that organise to collectively achieve the specific aim of making a profit.

Specific (Council Approved) – A specific group or organisation is any group approved by Katherine Town Council to hire a specific facility with costs approved by Council outside of this policy.

Short Term Hire

Short term hire allocations will be made on a 10 week basis (sporting season). If additional weeks are required a weekly hire cost can be arranged with Council. Allocation of specific grounds is made for both training and match playing purposes (maximum of three facilities per hire). Each individual short term hire is for one organisation only. A short term hire does not provide clubs and/or associations with exclusive use of the facility. Each individual short term hire is for one organise only. Short term hires are only available for consistent/regular users.

Short term hires are not guaranteed from year to year and will be subject to the application process.

Short term hires are subject to fees and charges as per the Katherine Town Council's Fees and Charges Structure.

Long Term Hire

Long term hire allocations will be made on a yearly basis. Allocation of specific grounds is made for the designated application purpose only (maximum of three facilities per hire). A long term hire does not provide clubs and/or associations with exclusive use of the facility. Each individual long term hire is for one organisation only. Long term hires are only available for consistent/regular users. A long term hire applies to the following:

1 January to the 31 December – payment required financial year basis

Long term hires are not guaranteed from year to year and will be subject to the application process.

Long term hires are subject to fees and charges as per the Katherine Town Council's Fees and Charges Structure.

HIRE CHARGES

Short Term Hire Charge (for up to 3 Facilities)

Community Group (Not for Profit)	$310.00
Community Group (Commercial Enterprise)	$520.00
Specific (Council Approved)	$310.00

Facility Deposit	Key Deposit	Short Term Hire Charge	*Power/Water Costs

Long Term Hire Charge (for up to 3 Facilities)

Community Group (Not for Profit) $520.00

Community Group (Commercial Enterprise)

$722.00 Specific (Council Approved) $520.00

<u>EXAMPLE OF STANDARD HIRE COSTS</u>

Short Term Hire – Community Group (Not for Profit) – 3 Facilities

HIRE CHARGES

Short Term Hire Charge (for up to 3 Facilities)

Community Group (Not for Profit)	$310.00
Community Group (Commercial Enterprise)	$520.00
Specific (Council Approved)	$310.00

Facility Deposit	Key Deposit	Short Term Hire	*Power/Water	Total

**Power/Water Costs are not applicable at facilities where electricity is supplied via the token system. Please refer to section 3 on the next page for further explanation.*

OTHER INFORMATION FOR HIRING OF SPORTING/SHOWGROUNDS FACILITIES

1. If in Council's opinion there is a possibility of higher risk of damage to a Council facility Council reserves the right to increase the amount of deposit.

2. No parking within the grounds is permitted without prior Council approval.

3. All hirers are to be advised that the Council's requirements for meetings etc must take precedence and, on occasions, a booking may have to be cancelled in terms of this rule. If this occurs an alternative venue will be provided where possible.

4. Some lighting is supplied via a token system. Tokens can be purchased from Katherine Town Council for $2.70 each. Competition lighting requires 6 tokens to start full lighting for one hour. Each additional token adds 10 minutes. Training lighting requires 4 tokens to start 70% of lighting for one hour. Each additional token adds 15 minutes.

5. All items are to be returned to their original position at the completion of the hire/use.

6. Hirers are responsible for any damage that occurs or if the facility is left in an excessively dirty state. All rubbish is expected to be deposited into bins provided. If the facility is left in an excessively dirty state, the hirer will be notified and given a specific time limit to remedy the situation. Otherwise, Council will organise the cleaning and the fees incurred in doing so will be taken from the Hirer's deposit.

7. Any additional days added to a hire will incur additional cleaning costs.

8. Hires for the showgrounds include free **un-powered** camping and stock stabling during competitions. Hires must advise numbers of campers during competitions.

9. Customers requesting daily cleaning charges for their facility hire will be charged the relevant additional daily rate.

10. Camping at the Showground's is intended for hirers of the facility only.

11. Department of Defence camping applications are to include buildings/facilities that they require.

Insurance Schedule

That the hirer hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover $10,000,000.

LIST OF FACILITIES FOR HIRE

BUILDING NAME
Civic Centre – Committee Room
Civic Centre – Chambers
Civic Centre – Grounds
Civic Centre – Ablutions
Lindsay Street Complex
Park – Dakota Park
Park – DeJulia Park
Park – Fordham Park
Park – Forscutt Park
Park – Fuller Park
Park – Giles Park
Park – Glencoe Park
Park – Grevillea Park
Park – Jukes Park
Park – Knott’s Crossing
Park – Lockheed Park
Park – Maluka Park
Park – Morris Park
Park – O’Shea Park
Park – Prior Park
Park – Ronan Park
Park – Roney Park
Park – Rundle Park
Park – Ryan Park (Ablutions)
Park – Styles Park
Park – Town Square
Park – Wallace Park
Park – WalterYoung Park
Showground’s – Ablutions (Disabled)
Showground’s – Ablutions (Near Old Secretaries Office)
Showground’s – Ablutions (Near Poultry Pavilion)
Showground’s – Ablutions (Rodeo Arena – Demountable - green) Toilet Block A

Showground's – Ablutions (Rodeo Arena – Demountable -beige) Toilet Block B
Showground's – Ablutions (Rodeo Arena) Toilet Block C
Showground's – Ablutions (Main Entrance Road)
Showground's – Ablutions (Rotary)
Showground's – Ablutions (Stables)
Showground's – Agricultural Pavilion
Showground's – Buntine Pavilion
Showground's – Camp Grounds
Showground's – Commercial Pavilion
Showground's – Cooking Pavilion
Showground's – Grandstand
Showground's – Needlework Pavilion
Showground's – Oval
Showground's – Parks & Wildlife Timber Pavilion
Showground's – Polocrosse Field
Showground's – Poultry Pavilion
Showground's – Racecourse
Showground's – Rodeo Arena
Showground's – Rodeo Secretaries Office
Showground's – Rotary Pavilion
Showground's – Dog Arena
Showground's – Stables/Pens
Showground's – Sturt McDowell Building (McDouall Stuart Hall)
Showground's – Trading Pavilion
Showground's – Transport & Works Pavilion
Sportsground – No 1 Oval
Sportsground - No 2 Oval
Sportsground – No 3 Oval (Baseball Field)
Sportsground – No 4 Oval (Cricket Oval)
Sportsground – Ablutions (BMX Track)
Sportsground – Ablutions (Near Stuart Hwy)
Sportsground – Ablutions (Softball Oval)
Sportsground – Old Canteen (Near Play Park)
Sportsground – Baseball Kiosk
Sportsground – Baseball Players Shelter
Sportsground – Baseball Shed

Sportsground – BMX Clubhouse
Sportsground – Change Room (Oval 1)
Sportsground – Change Room (Oval 2)
Sportsground – Cricket Storage Shed
Sportsground – Don Dale Pavilion (Room A)
Sportsground – Don Dale Pavilion (Room B)
Sportsground – Don Dale Pavilion (Room C)
Sportsground – Don Dale Pavilion (Room D)
Sportsground – Don Dale Pavilion (Room E)
Sportsground – Don Dale Pavilion (Room F) (Canteen) (Storage Rooms)
Sportsground – Don Dale Pavilion (Room G)
Sportsground – Don Dale Pavilion (Room H)
Sportsground – Don Dale Pavilion (Room J)
Sportsground – Multi Sports Shed
Sportsground – Netball Kiosk
Sportsground – Skate Park
Youth Club