



Special Council Meeting Minutes

**Tuesday 8 May 2018
5.30 pm**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

**MINUTES OF THE SPECIAL MEETING OF KATHERINE TOWN COUNCIL HELD
AT THE KATHERINE CIVIC CENTRE TUESDAY, 8 MAY 2018 AT 5.30 PM**

1. Present:

Mayor Fay Miller
Deputy Mayor Peter Gazey
Alderman Lis Clark
Alderman Toni Tapp Coutts
Alderman Matthew Hurley
Alderman John Zellely
Alderman Jon Raynor

Robert Jennings - Chief Executive Officer (CEO)
Claire Johansson – Chief Operating Officer (COO)
Rosemary Jennings – Executive Manager Corporate and Community Development (ExCCD)
Jamie Craven – Executive Manager Infrastructure and Environment (ExI&E)

Minute Taker: Sue Crammond – Executive Assistant, CEO Office (EA)

2. Apologies and Leave of Absence:

NIL

3. Disclosure of Conflict of Interest

NIL

4. Reports of Officers

4.1 Draft Municipal Plan 2018-2019

MOVED: Tapp Coutts / Zellely

- Mayor Miller - Congratulations to the staff. This represents the best presentation of our Municipal Plan to date. It is easy to read, and provides an open and accountable Plan. It sets out Council's spending commitments very clearly. A lot of work by our staff has gone into this, in a very short space of time. Well done to all involved.
- DM Gazey – I agree. The formatting is excellent. The KPIs for each area are very clear and easy to read. Page 60 "Funding the Municipal Plan" – there appears to be some further work to be done on this page. What is "Employment of the CEO?"
- CEO – I will ask the COO to respond.
- COO – This descriptor is inaccurate and we will make a point of changing it. This amount is for contractual services, for retention of the CEO, which include such

things as the CEO's subscriptions, maintenance of CEO's Council supplied property, etc.

- Alderman Tapp Coutts – I would like to see the Community read this and provide us with some input/feedback. If they don't direct us, then we can achieve things for them or their town.
- CEO – I commend the staff for their excellent work. This Municipal Plan is a more strategic document than ever before and that was our aim. It reflects that Council are now planning better.
- Alderman Zelle – Page 53 – "Economic Affairs" graphs the Airport as \$153K. However, in Funding of the Municipal Plan, on page 60, the Airport doesn't appear? It should be added to the table.
- COO – Yes, noted.
- DM Gazey – Fees and Charges section, page 29. Portable projector is spelt incorrectly. Lots of work has been done to make the Fees and Charges easier to read and the presentation is excellent.
- Alderman Clark – This is a good document and I agree, it's one of the best we've had. The management team has done a wonderful job. It is easier to read and understand than in previous Plans. Congratulations to all involved.
- Alderman Zelle – Fees and Charges, page 37. Regulatory Services, Mobile Food Vendors. States, "Permit fee payable upon application" but there is no indication of what that fee will be?
- EMCCD – The fee is listed on page 43, under "Vendors".
- Alderman Raynor – Again on page 43 – There are per annum and per month figures? Why is that?
- EMCCD – Some vendors operate on a per month fee as they don't run their businesses for an entire year. A common example is a vendor that only operates an outdoor dining business during the dry season. A per month fee is charged, which is a pro rata amount of the per annum fee.
- CEO – The statement on pro-rata needs clarification and could be worded more accurately.

Recommendation:

That it be recommended to Council:

That Council approve the Draft Municipal Plan 2018-2019 for public exhibition.

CARRIED: 6 /0.

7. Meeting Close

The meeting closed at 5.43 pm



Fay Miller
MAYOR OF KATHERINE