

# Territory Day Celebrations 2019

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## FOOD/BEVERAGE STALL

### TERMS & CONDITIONS

Katherine Town Council invites expressions of interest from individuals, small businesses and/or local community groups who are interested in providing food and/or beverage services during the 2018 Territory Day Celebrations.

To assist with the selection process all applicants are required to provide the following documentation:

- Proposed Menu and price list;
- Registration as a Food Business Certificate;
- Public Liability (minimum of \$10,000,000)

All legal documents/permits/certificates must be valid for the duration of the event.

Stall holders will be responsible for their entire setup and equipment including, but not limited to; shade, flooring, lighting, leads and power boards. The power requirements outlined in your application will be provided to your site allocation.

Final placement of all stalls sites is at the discretion of Katherine Town Council.

#### 1. Accreditation

- 1.1 Each site will include one (1) vehicle access pass which will permit the designated vehicle access to the venue and parking within close proximity of your site.
- 1.2 Vehicle access and movement within the facility will be restricted, as directed by Katherine Town Council, and the events Traffic Management Plan.

#### 2. Menu

- 2.1 Stall holders are required to provide their proposed menu and price list with their application.
- 2.2 This is an alcohol free event.

#### 3. Work Health and Safety

- 3.1 Katherine Town Council will oversee safety and environmental matters relating to work at the event. This does not relieve you of your responsibilities relating to your personnel, and to any person put at risk by your actions or omission, or arising from your work activity.
- 3.2 Stall holders need to ensure they and their staff do not, are not directed to or expected to undertake work activities which may be detrimental to the environment or create risk to the health, safety or welfare of themselves or others.
- 3.3 You must at all times exercise all necessary precautions for the protection of the environment and the safety of all persons at the event. Please report any safety concerns.

#### 4. Complying with Legislation

- 4.1 The stall holder shall, at their own cost and expense, observe and comply with and direct all things within their power and ability, to ensure that they, their staff and customers, comply with and observe all present and future legislation affecting the operation of the stall.

- 4.2 The stall holder and their staff shall comply with all statutory or public authority notices served or received from the relevant authority or Katherine Town Council, including but without limiting the generality of the foregoing:
- 4.2.1 Local Government Act and any regulations or By-Laws made thereunder;
  - 4.2.2 The Health Act and Regulation made thereunder,
  - 4.2.3 The Fire Services Act and any Regulations made thereunder,
  - 4.2.4 Any permits licences or authorities granted to the permit holders or which the permit holder may be obliged or required to maintain and any directions, requirements and stipulations made and given under any of the above-mentioned Acts or Regulations.

## **5. Deposit**

- 5.1 Stall holders are required to pay a deposit of \$250 to secure a site. If your application is accepted an invoice will be posted, due for payment at least 1 weeks prior to the event.
- 5.2 If the deposit is not paid at least 1 weeks prior to the event, your application will be void.
- 5.3 If for some reason the stall holder is unable to attend the event, a minimum of 1 weeks' notice is required, or the deposit will be forfeited.
- 5.4 After completion of the event, deposits will be refunded.

For further information regarding stall holders at the 2019 Territory Day Celebrations please contact Rebecca Mewburn on [rebecca.mewburn@ktc.nt.gov.au](mailto:rebecca.mewburn@ktc.nt.gov.au) or on 08 8972 5500