



KATHERINE
TOWN COUNCIL

—2019/20—
**ANNUAL
REPORT**

//
Katherine Town Council

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PURPOSE OF THE ANNUAL REPORT

The Annual Report for 2019/20 sets out Katherine Town Council's financial activities for the financial year and reflects on the performance against objectives outlined in the 2019/20 Municipal Plan.

It includes financial records showing a true and accurate view of Council's revenue and expenditure.

It provides a review of assets and liabilities as at the end of the financial year.

This report has been produced in accordance with the *Local Government Act*, specifically meeting the requirements as set out in section 30 (2) , Section 131 and Section 199.



KATHERINE
TOWN COUNCIL

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Financial Statements

ABOUT KATHERINE

Katherine is located just 312km south-east of Darwin on the banks of the beautiful Katherine River. Katherine is the fourth largest town in the Northern Territory



Katherine is a regional centre offering a wide range of services to communities from the Western Australian border to the Gulf of Carpentaria on the Queensland border



10,718
Population



Ca. 150 people
(1.4%)

Population density
(person per km²)



32.7yrs

Median age

5,628



Male



5,090

Female

First Nations People



JAWOYN



DAGOMAN



WARDAMAN

Katherine has a multi-cultural population from First Nation peoples to new Australians from all corners of the globe. The Katherine community has three key Aboriginal groups in close proximity- the Dagoman, Jawoyn and Wardaman people.

ABOUT KATHERINE TOWN COUNCIL



21 Parks

managed by Council,
including reserves.

38,000m²

of car parking area
managed by Council

31.2km

of underground
stormwater pipes

**132
kms**

sealed roads
managed and
maintained by
Council



58

Staff currently employed by
Katherine Town Council

\$146M+

Worth of community
infrastructure
including roads,
drainage,
sporting venues and
community facilities.

1 MAYOR

6 ALDERMAN

3551

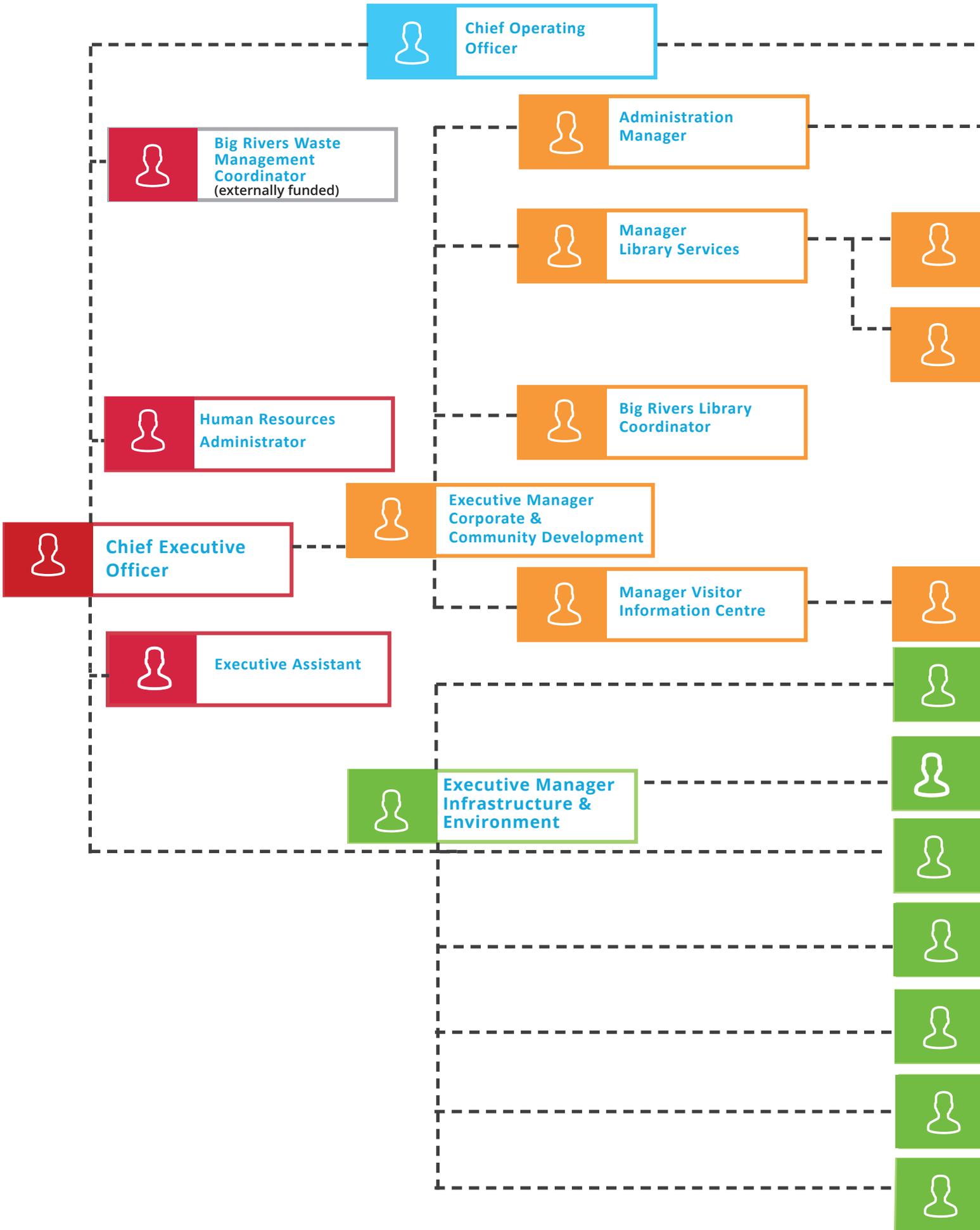
Rateable Properties in the
Katherine Municipality

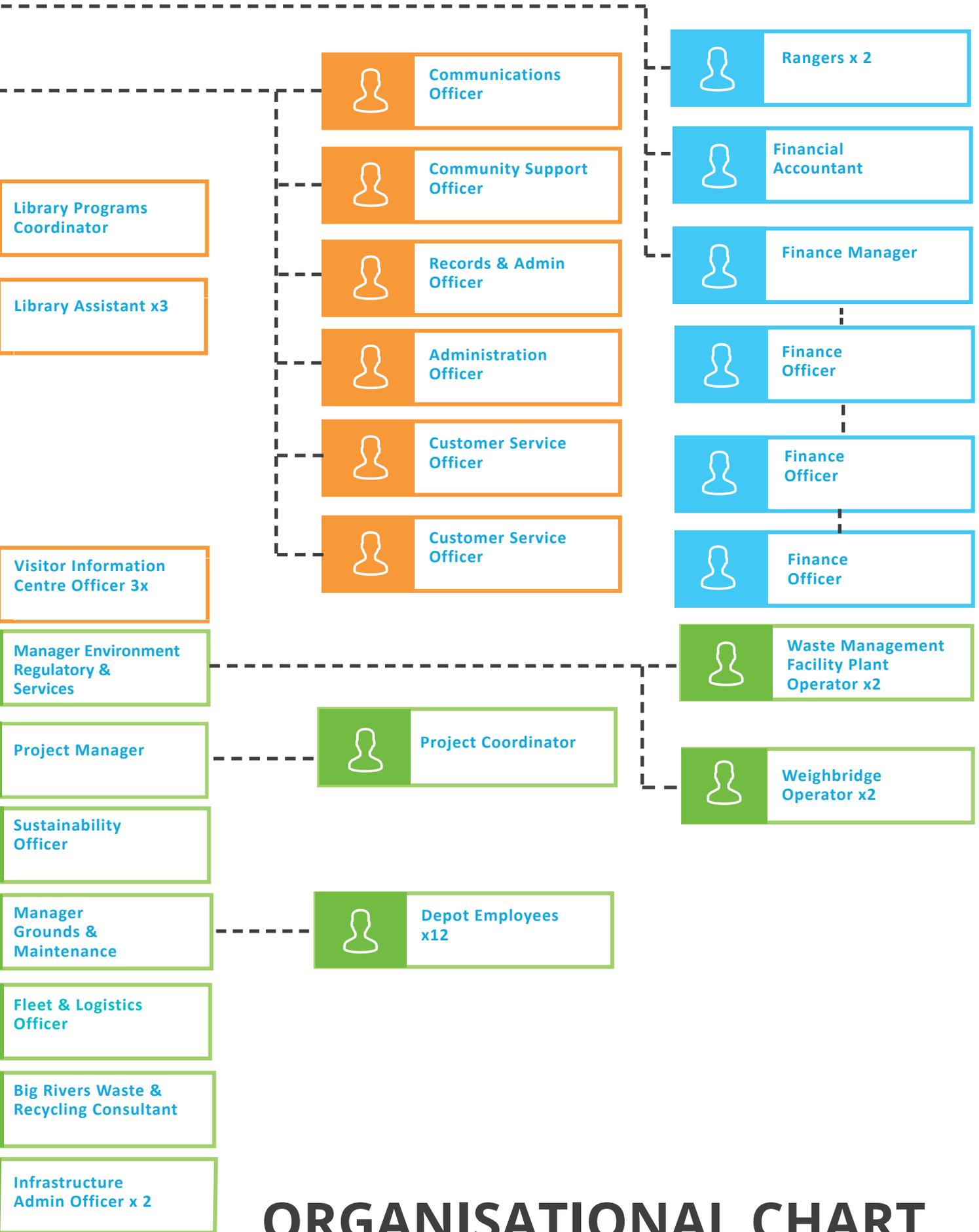
14 Events

7 Council Events
7 Council Supported Events

\$28,338

Community Grants Program
11 Community projects and
events funded





ORGANISATIONAL CHART

VISION MISSION VALUES & GOALS

VISION

For Katherine to be recognised as an innovative, vibrant and inclusive community.

MISSION

To provide a sustainable and prosperous environment for the people of the Katherine Region through growth, opportunity and tolerance.



INFRASTRUCTURE

To ensure that Council has well planned, constructed and maintained infrastructure that is managed on a sustainable basis and meets the needs of present and future communities.

ECONOMIC DEVELOPMENT

To facilitate economic development and encourage and support investment and employment opportunities.

VALUES

SERVICE

Council will strive to achieve excellence, quality and pride of service to the community in a cost effective, common sense and courteous way.

RESPONSIVENESS

Council will be responsive to the needs of the community.

INVOLVEMENT

Council will provide avenues of participation for and be accessible to the community.

RESPONSIBILITY

Council will act with integrity and in a financially responsible, sustainable manner in the interests of the community.

EQUITY

Council will treat and provide services to the community in an equitable manner.

ACCOUNTABILITY

Council will make decisions on behalf of the community in an open and accountable way



COMMUNITY DEVELOPMENT

To provide, in partnership with other organisations, for the social, recreational and cultural needs of residents and encourage a sense of involvement and community pride.



ENVIRONMENT

To promote and protect the quality of the Katherine environment and play a leadership role in addressing climate change.



GOVERNANCE

To ensure that Council demonstrates effective, open and responsible governance.

MESSAGE FROM THE MAYOR

It is my pleasure to present Katherine Town Council's 2019/2020 Annual Report on behalf of elected members and staff.



As I write this message, Australia is emerging from a resurgence in COVID-19 case numbers and parts of the country are opening up their borders and hot zones.

The Northern Territory Government has been exemplary in its dealings with the virus and as a result Katherine Town Council has been largely free of any infections. We must continue to remain vigilant and keep things as they are.

Still, in times of great adversity, both on the global front and within our own boundaries, we have managed to show positive results with the end of 2019/2020 producing a flurry of projects either completed, nearing completion and in advanced stages of planning for the next financial year.

We fine-tuned our community consultation meetings and changed them from half-hour, rushed sessions to improved engagement between council and members of the community. The change was favourably received by a vast majority when council hosted its first community consultation session in June.

The second Community Consultation session in the Shopping Centre complex was equally as effective with a lot of good ideas being received from members of the community. We remain intent on listening to your constructive feedback to council and we believe that it is important for the ongoing betterment of Katherine.

Katherine Town Council is also proud to reflect on significant events we were able to celebrate including:

- Territory Day
- Citizenship Ceremonies with 50 new citizens welcomed into our community
- Highly successful School Holiday Programs
- Australia Day Awards Ceremony
- Successful Carols by Candlelight

We continued to address and implement the requirements highlighted in our asset management plan and long-term financial plan within the constraints of a very tight budget.

In closing, I would like to thank my fellow elected members, staff and by no means least our volunteers in every section of our community, for your contribution towards making Katherine a great place to live and visit.

A handwritten signature in blue ink, reading 'Fay Miller'. The signature is fluid and cursive, with a long horizontal flourish at the end.

Fay Miller
Her Worship the Mayor

MESSAGE FROM THE CEO

Katherine Town Council's ongoing mission is to provide a sustainable and prosperous environment for the people of the Katherine Region.

It is a pleasure to have taken over from previous CEO's who contributed significantly to the operations, planning, leading and management of Katherine Town Council.

Katherine Town Council experienced a massive staff turnover during this period and we also said farewell to a much-loved, long-serving employee, Andrew Wilson who sadly passed away unexpectedly.

We said welcome to numerous key staff and were able to progress steadily towards re-establishing our working way forward in a number of areas.

Towards the latter part of the financial year, we found ourselves scrambling to take advantage of the availability of various facilities and grounds due to Covid restrictions, and some projects were able to be completed with others well on their way.

I would like to thank the Katherine Town Council Staff for their amazing efforts towards keeping Katherine maintained and operating smoothly during difficult times. I look forward to the next twelve months and know that we have a good team to achieve good things for Katherine and its community.



Highlights of the 2010/20 financial year

Whilst certainly not a highlight, COVID-19 dominated our lives and our discussions, planning and preparation. The NT Government introduced a Special Community Assistance and Local Employment (SCALE) program to provide immediate funding to assist with council employment and operating costs, support jobs creation and maintenance opportunities in communities, provide targeted rates relief, and assist with COVID-19-related compliance and management costs.

- The annual financial statements for Katherine Town Council were prepared and audited ahead of time. The full details of the statements are included in the appendix together with the auditors unqualified audit report. The auditors noted the strong financial management practices evidenced in Council's financial statements. On 1 July 2019 Council transitioned to a new accounting system, Xero. After some teething issues, the new system has reduced our computer support costs, time spent in filing and using paper records, and is more environmentally friendly (as all records are held electronically, saving the use of paper).
- The 19/20 financial year has seen a large reseal project rolled out with works carried out on 28 roads totalling more than 15.5km within the Municipality being resealed. Grant funding from the Roads to Recovery program helped fund some of these works. Road resealing has improved the strength and durability of the road giving the asset a longer life.

A handwritten signature in blue ink, appearing to be 'Ian Bodill'.

Ian Bodill
Chief Executive Officer

ELECTED MEMBERS

Elected Members of the Katherine Town Council were officially sworn in at the Council inauguration ceremony on Tuesday, 5 September 2017. The current term of Council is 2017- 2021.



Fay Miller

Her Worship the Mayor

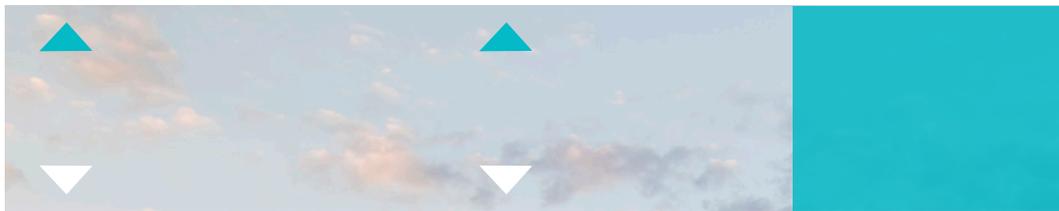
8972 5500
records@ktc.nt.gov.au



Peter Gazey

Deputy Mayor

8972 2601
peter.gazey@ktc.nt.gov.au



Elected Members
are a vital part of
the community.

The next election
will be 28 August
2021.



Jon Raynor

Alderman

0447 844 827
jon.raynor@ktc.nt.gov.au



Elisabeth Clark

Alderman

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DEPUTY MAYOR

At the commencement of the term, Council decided to appoint persons to the office of Deputy Mayor as required by the Local Government Act. This decision determined that all Aldermen would be appointed to Deputy Mayor on a rotational basis for a term of eight months each. In April 2020, the Council revoked the decision by appointing Alderman Peter Gazey as a permanent Deputy Mayor until the 2021's election

COUNCIL MEETINGS

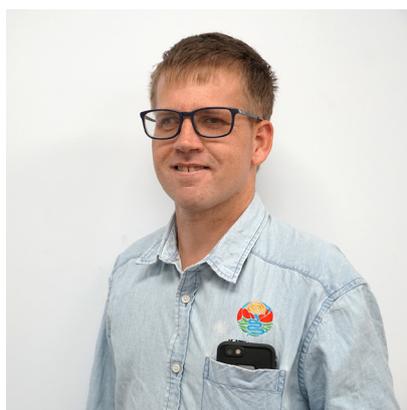
Ordinary Council Meetings are held on the 4th Tuesday of each month commencing at 6.00pm. Changes to this scheduling may occur with all alterations being advertised prior to the meeting. Community Consultation started in June 2020 for at least 3 hours to give opportunity for community to address their concerns to Elected Members.



Toni Tapp Coutts

Alderman

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toni.tapp-coutts@ktc.nt.gov.au



Matthew Hurley

Alderman

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John Zelle

Alderman

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A YEAR IN KATHERINE

2019/20 HIGHLIGHTS

JULY

Territory Day



AUGUST

Launched
KATHERINE ALIVE



NOVEMBER

Bubbler Installation at
the Adventure Play Park



FEBRUARY

Official Opening of
Lockheed Dog Park
Come & Try Sports Expo



APRIL

Launch of Katherine- Live
Local, Love Local

Completion of Casuarina
Street Footpath

Facilities re-open following
COVID-19 restrictions

MAY

Completion of Katherine
Public Library Upgrade

Installation of Life-saving
Defibrillator at the Visitor
Information Centre by St.
John Ambulance NT

DECEMBER

Carols by Candlelight

Appointment of
New CEO, Ian Bodill



JANUARY

Australia Day Ceremony

Citizen of the Year Awards

Installation new Solar
Panels at the Visitor
Information Centre

Completion of McKeddie
Rd upgrades

JUNE

Katherine – Live Local,
Love Local Campaign to
support Local Businesses
in the midst of COVID-19
Outbreak

Completion of Town Pool
Shade Structure Project

Completion of Road
Reseals Project

Completion of Black Spot,
First Street Pedestrian
Project

Completion of Hot Springs
Turtle Shade Project

JULY

Completion of
Sportsgrounds Oval 2
Project





CORPORATE & COMMUNITY DEVELOPMENT

The functions performed by the Corporate & Community Development team play an integral part in providing direct service delivery to the community along with supporting other Council departments in achieving desired service delivery objectives.

The Council's Corporate & Community Development team are responsible for responding to public enquiries. These include facility bookings, animal registrations, processing payments, the coordination of Council events, communications, community engagement, Library facilities and visitor information services. The Community Development team has a strong focus on external stakeholder collaboration through the provision of complimentary skilled staff and resources to ensure successful outcomes for the community.

The Corporate & Community Development team has achieved noteworthy outcomes for the Council and the Katherine community during 2019/20 through diligent staff, effective management and a continuing focus on stakeholder engagement and collaboration.



ON TRACK MONITOR OFF TRACK

CORPORATE & COMMUNITY DEVELOPMENT

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
ADMINISTRATION SERVICES				
Service requests are actioned within 10 business days	%	90	88.57	MONITOR
CORPORATE SERVICES				
Adherence to internal financial Procedures	%	100	100	ON TRACK
Legislative Compliance	%	100	100	ON TRACK
COMMUNITY EVENTS				
Increase participation by community at Council events	%	>15	-46.38	OFF TRACK
Increase Council’s event program through community collaboration	#	2	11	ON TRACK
COMMUNITY ENGAGEMENT				
Increase number of community engagement activities undertaken annually	#	>10	7	MONITOR
Increase Community Grant Program interest (applications)	#	>10	-4	OFF TRACK
Increase number of community groups engaged with Council	#	>10	4	MONITOR
Community Engagement Strategic Plan		Complete	Ongoing	MONITOR

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
MARKETING & COMMUNICATIONS				
Increase number of followers on Facebook per annum	%	>15	40.31	
Increase in number of website visits per annum	%	>20	6.78	
Number of media releases with positive media coverage	#	5	13	
Annual Communication Plan		Complete	Ongoing	

LIBRARY FACILITIES				
Increase number of patrons	%	5	-28.79	
Increase number of members	%	5	-28.80	
Increase number of collection items loaned	%	5	-15.05	

KATHERINE MUSEUM				
Adherence to Katherine Museum Masterplan		Complete	Complete	
Completion of agreed yearly asset maintenance	%	100	100	

VISITOR INFORMATION SERVICES				
Increase total sales	%	1	-37.63	
Increase KVIC visitor numbers	%	1	-32.24	
Increase sales value per booking	%	1	-7.96	

ADMINISTRATION SERVICES

In 2019/2020 Katherine Town Council achieved a Service Request Responsiveness Rate of 88.57%.

This figure is representative of all service requests issued across the Council, including Customer Service, Facility Hires, Infrastructure, Environment and Regulatory Services. A service request is defined as a request from a user or public member that initiates a service action, which has been agreed as a normal part of Council's service delivery.

Council received a total of 1216 services requests. This averages out to receiving 5 service requests per one (1) working day. Council Officers completed 1077 service requests, averaging four (4) service requests being completed per one (1) working day.

Request timeframes are defined through Council's Customer Service Charter.

Whilst Council did not achieve the desired responsiveness rate of 90%, all request actions were initiated within the defined response time. Some requests, particularly request requiring investigations such as illegal dumping, dog attacks and barking complaints, can take an extended period to complete in accordance with procedural fairness.

Council's ICT development pathway has had numerous improvements regarding Council's infrastructure and applications. Further to Council changeover of point of sale, rating and regulatory functions to "PropertyWise" in 2018/2019, Council continued with the transfer of all financial accounting to the Xero cloud based application in 2019/2020. As with any new system, the process produced a set of unique challenges, however Council is now fully operational in all areas. Xero provides an increased level of functionality for staff across all functions of Council,

regardless of locality. The changeover to Xero has already achieved some significant saving for Council and we expect to see further and continued savings in the years ahead.

Whilst the migrating to Office 365 formed part of Council ICT Pathway Development Pathway, its scheduled implementation was bought forward due to COVID-19. To adapt to the social distancing requirements within the workplace, various council officers were required to work from home over this period. Migrating to Office 365 and utilising cloud-based applications were immensely important for Council to sustain service delivery.

Council now sits in a better position to work within our business environments on-site and provides the flexibility to work remotely and/or as remote responders. Migrating to cloud-based services will increase Council's business growth and provides the benefits of increasing Councils capacity, scalability and functionality whilst reducing the maintenance and costs for ICT infrastructure. Even though Council is still to complete the ICT development pathway, remaining on-premises applications and data files will be cloud based in 2020/2021. This will enable Council's entire business operations to be dependent on internet and data connectivity.

In the month of February 2020, Council partnered with Market Creations in developing a new website. Market Creations is a marketing and technology agency that works closely with Councils, predominately Local Government Councils in Western Australia under a partnership model with Western Australian Local Government Association (WALGA). They have partnered with WALGA for five (5) year and now host over eighty (80) Local Government

Websites.

Council required a more modern, integrated, user friendly, fully responsive website with the capacity to have custom-tailored modules that promote, enhance and support Council's service delivery. Proceeding with a new website allowed Council to be on par with other Local Government Council's when it comes to Council web solutions.

The website was launched on 1 April 2020. The website is more innovative, user-friendly and fully functional. Users are more engaged with the website and Council now has a greater understanding of the social interactions through the website.

In 2019/2020 there was a strong desire to improve accessibility and community participation during the Ordinary and Special Meetings of Council. It was foreseen that live streaming and publishing video recordings of meetings, on the Council's website and social media

platforms, would provide more flexibility and convenience of access to a wider audience. Implementing live streaming would enable the public to watch meetings "in real time" via the internet and not having to attend in person. The purpose of live streaming would also provide community awareness and foster the confidence in the integrity and accountability of Council's decision-making processes.

Council live streamed its first Ordinary Meeting of Council on the 28 April 2020.

CORPORATE SERVICES

Council ensured adherence to all necessary financial procedures and legislative compliance during the period. The "as required" reviews and updates have occurred in relation to internal financial procedures and controls. Council ensures adherence to legislative requirements through the production of a monthly financial report, in line with Local Government (Accounting) Regulations 2008, as well as obtaining a successful unqualified Audit Report for 2018/2019. The 2019/2020 Auditor Report is available in October 2020.

COMMUNITY EVENTS

The first half of the 2019/20 financial year saw Council continue to facilitate free community events including, Territory Day, Doggy Day, Carols by Candlelight, Australia Day, Come & Try Sports Expo and Clean Up Australia Day. The start of 2020 saw the inclusion of three new School Holiday events; two Skatepark Workshops and a Skatepark Competition aimed at activating the Skatepark facility.

2019/20 saw a severe reduction in participation at Council events. Whilst some events were cancelled due to COVID-19 restrictions, the most significant factor to the reduction was the Territory Day event attendance. During 2018/19 Katherine Town Council saw a substantial increase in participation (77%) which was the direct results of the 40th Anniversary Territory Day events featuring The Veronica's (approx. 5,000 people in attendance. The 2019/20 event was still well attended however significantly lower with approximately 1,500 people in attendance.

TERRITORY DAY 2019

Territory Day 2019 was delivered in partnership with NT Major Events. Unfortunately, due to a fire at the Showgrounds, the event had to be moved to the Sportsgrounds at the last minute. Considering the unfortunate circumstance, event organisers, Agentur, event staff and supporting service providers did a fantastic job of relocating the event to the sportsgrounds within four hours of the event commencing.

Despite significant logistical challenges, the event was hugely successful with over 1500 people attending. From 5pm, the community was entertained by local born and raised artists, Birdz and Serena Pech, followed by electronic music duo Electric Fields. The live performances were followed by the traditional fireworks display.



CAROLS BY CANDLELIGHT 2019

Carols by Candlelight was a magical night of singing, dancing, family fun and food. Community groups that participated in the event included, the Combined Katherine Schools Choir, the Combined Church's Choir and Band, Cantarbillay Choir, Macfarlane Primary Choir, Katherine School of Dance and Miss Britts Dance Group. Santa Claus arrived at 7pm on a Harley Motorbike and children and their families all lined up to get their photos taken. Estimates have the attendance at over 1,000 people.



DOGGY DAY 2019

Doggy Day continues to be a favoured Council-led event. The event was run in partnership with Top End Rehoming Group and was held at the Lindsay Street Complex. Though it was rather late in the year and the weather was hot, the event saw over 200 people come through with and without their dogs. Katherine Town Council Rangers, Katherine Vet Care, NT Veterinary Services, The Woofa Wash, Taggerty Kennels and Sheena's Small Dog Kennels were there to answer any questions and promote responsible dog ownership.

SCHOOL HOLIDAY EVENTS

Council expressed the desire to run more council-led youth community events in the School Holiday period. In 2020 thanks to funding and support by Department of the Chief Minister and the School Holiday Program Committee, Council successfully ran three new youth events; Katherine Skatepark Workshop, Skatepark Competition and The Youth-led Mock Council Meeting. Council aims to deliver one event per school holiday per year (4 new events) going forward.

In addition to Council led events, community collaboration continued to be an important area of improvement. In 2019/2020 Council was able to provide resources and skilled staff to a number of external stakeholders which helped ensure the success of the following community led events:

- Welcome to Katherine Expo
- ANZAC Day Dawn Service
- Remembrance Day

Other Events Led by Council

- McKeddie Road Opening
- Lockheed Road Dog Park Official Opening
- Adventure Play Park Bubbler Official Opening



COMMUNITY GRANTS PROGRAM

In 2019/2020 Katherine Town Council continued the provision of the Community Grants Program. Council developed the Community Grants Program to provide a transparent and accountable system of distributing funds by application to community groups, organisations and individuals, to assist in the further development of programs and community events. For 2019/2020, Council received 12 applications for the program with 11 activities/programs funded. Despite the 25% decrease in applications received, Council increased the total funds allocated by 6.87% on 2018/19 Community Grant program.

12
Applications submitted

11
Projects funded

28K+
Funds Granted

RECIPIENT	PROJECT	GRANT
Network Tindal	Community Kitchen Items	\$2000
Katherine Regional Arts	Studio Office Upgrade	\$2000
Top End Rehoming Group	Animal Desexing Campaign	\$2000
Mental Mates	Promotional Marquee & Banner Set	\$2000
Katherine Horse & Pony Club	Seating	\$2000
Katherine Regional Cultural Precinct (GYRACC)	Framing for Local Artworks in K Space Gallery	\$1988
YMCA	Laptops- Youth independence & Life Skills	\$2000
Katherine Community Choir	Community Choir Operations	\$2000
Katherine Regional Arts	Junk Arts Festival 2020	\$5000
NT Friendship & Support	International Day for People with Disabilities- Katherine Awards	\$3000
Katherine Show & Rodeo	Big Bang Education	\$5000
	TOTAL	\$28,338



Our community services are dedicated to facilitating collaborative relationships, advocating for and enabling a flourishing Katherine community and supporting community interests and events.



OUR ENGAGEMENT

In line with the goal to increase interactions with community groups, Council engaged with over 34 organisations and community groups from across Katherine in activities such as events, advertising and marketing assistance, grant funding and more.

- Youth Interagency Group
- Katherine Suicide Prevention Group
- YMCA Katherine
- Katherine Community Markets
- Katherine Mens Shed
- Katherine Show Society
- Katherine Chamber of Commerce
- Katherine Anglican Parish Church
- Katherine Heritage Church
- Katherine Baptist Church
- Katherine Horse & Pony Club
- Katherine Community Choir
- Katherine Regional Arts
- Godinymayin Yijard Rivers Arts & Culture Centre (GYRACC)
- Jawoyn Association
- Kalano Community Association
- CHAIN
- NAIDOC Committee
- Katherine RSL Sub Branch
- Katherine Turf Club
- Network Tindal
- Sportsgrounds Advisory Group
- Showgrounds Advisory Group
- Katherine Senior Citizens Association
- Council of the Ageing
- NT Parks & Wildlife
- School Holiday Program Group
- Top End Rehoming Group
- Department of the Chief Minister
- Department of Infrastructure, Planning & Logistics (DIPL)
- Northern Territory Primary Health Network
- RISE Ventures
- Rotary of Katherine Inc
- Good Sports NT
- Historical Society of Katherine Inc



OUR COLLABORATION

Council continued to support the School Holiday Program with the facilitation of marketing strategies such as printed events brochures delivered across the Katherine region and social media advertising. Council also provides support through in-kind facility hire to events run on Council facilities in the School Holiday period. The program continues to improve with every school holiday, as more agencies and community groups come on board. Feedback from the community is very positive and supportive.



MARKETING & COMMUNICATION

Katherine Town Council is always looking for ways to better communicate and engage with the community and as a tool to assist in this Council utilises social media. Social media is an inexpensive and effective way to communicate and correspond with the Katherine municipality. The Katherine Town Council Facebook page has 2 245 followers, an increase of 40.31% from 2018/19. Council's social media platform is one that encourages engaging posts and provides an avenue for the community to share information and interact with Council. Working with other Facebook pages ensures Council messaging has maximum reach. These pages include event focus, community notice boards, lost animals and job opportunities.

Katherine Town Council's website is used for communicating and engaging with Katherine and the wider region. The websites redevelopment has allowed for more functionality. Council has seen a rise in website users. In 2019/20 there was an increase of 6.78% in website visits (97,501) which is in addition to the 91.45% increase experienced in 2018/19.

Whilst the website redevelopment provided challenges, the user friendly nature of the new website had demonstrated increased user efficiency and assist greatly in Council being able to deliver much needed information and services to the community.

Events, campaigns, job applications, consultation and sharing of key messages has greatly improved since upgrading the website. The increased functionality of the website was also demonstrated during unplanned programs and initiatives relating to COVID-19 where business could register participating in Shop Local Campaigns, participate in applications as well as seek concession information.

CAMPAIGN KATHERINE - LIVE LOCAL, LOVE LOCAL

During the 2019/20 year the Katherine community along with the nation were affected dramatically by the COVID-19 pandemic and the government regulations for social distancing. Many businesses had to shut their doors and look towards other options for running their businesses to help stay afloat. The abrupt and dramatic change in daily operations put many businesses under financial strain and hardship.

Katherine Town Council developed Katherine – Live Local, Love Local to encourage community members to support local business and spend their money locally. The campaign included a competition where locals spend over \$20 at any participating business to be in the draw to win a \$200 voucher to be redeemed at their choice of participating local businesses.

The campaign also included a helpful toolkit for participating businesses to help them succeed in the change to a digital platform.

The toolkit included tips and tricks on:

- Using social media platforms to better market your business.
- Setting up a Facebook business page.
- Setting up a business Instagram and how this can help market your business.
- Apps to help better manage social media platforms.
- Using Mailchimp and email marketing to better advertise products and services.
- What apps and websites to use to help improve creative content for advertising your business.
- Utilizing the Katherine – Live Local, Love Local branding to help market businesses participation in the campaign.
- The campaign saw 54 local businesses register and 257 competition entries received which resulted in over \$28 000 spent at local Katherine businesses. The website upgrades assisted this successful campaign.



Katherine
Live Local
Love Local

Shop at a participating
Katherine Business and
go in the draw to win a

\$200!
voucher

#KatherineProud
#TerritoryTogether

EVERYTHING KATHERINE APP

Also in response to COVID-19 and the need to support local businesses to upgrade to a digital platform, Katherine Town Council developed an app for all things Katherine! The main purpose of the Everything Katherine app was to create an easy to use platform to market local food and retail businesses, but it also included;

- Local trades services including plumbing, electricians, yard maintenance, construction etc.
- Katherine Town Council information; events, rate payments, grants & more
- COVID-19 Health advice & updates
- Mental Health Support
- Job opportunities and Job Keeper information

The app has received 203 downloads since it was released in June. 73 local Katherine businesses have registered their details with the app.



LIBRARY

The Katherine Public Library experienced a notable decrease in all Key Performance Areas during 2019/20. The Katherine Public Library was significantly impacted by COVID-19 restrictions with the service closed to public access for two months. Additionally, prior to and immediately following the closure period, services and programs were either suspended or reduced to ensure compliance with health requirements.

Whilst services have been majorly disrupted during the reporting period, Library staff utilized this period to undertake collection management activities as well as review library policies and procedures.

Despite the significant impacts experienced during early 2020, the Katherine Public Library has worked hard to increase its program offering with the full implementation of the Seniors Digital Literacy Program along with the introduction of additional children's programs, namely Toddler Rhyme Thyme

and Dungeons and Dragons. Moving into 2020/21, the Katherine Public Library will undertake a full review of its services, measuring the effectiveness of services currently being provided, identification of the communities needs as well as realignment with best practice guidelines for public libraries.

MUSEUM

Katherine Town Council continued its working relationship with the Katherine Museum, ensuring to work towards a positive outcome for the community and the preservation of Katherine's history.

Katherine Town Council Elected Members and staff, along with the Katherine Museum board established a Working Group in 2019/20 with the aim to work towards a financially sustainable operation. The Working Groups outcomes have been positive with continued progression toward identifying opportunities for funding, collaboration and innovation.

Katherine Town Council has worked closely with the Katherine Museum and the significant pool of volunteers to help progress through capital upgrades, maintenance and repairs at the Katherine Museum. This activity has seen successful outcomes with necessary upgrades and repairs being undertaken by suitably qualified volunteers, resulting financial efficiencies and the ability to divert budgeted funds to other areas of the Museums operations.

Katherine Town Council would like to extend its thanks to the Katherine Museum staff and board who worked collaboratively with Council to ensure these works occurred. Additionally, our greatest thanks are extended to the Katherine Museum volunteers who volunteered much of their time in their area of expertise to ensure costs could be reduced and repurposed elsewhere within the operations.



KATHERINE VISITOR INFORMATION CENTRE

The Katherine Visitor Information Centre (KVIC) continued to provide full access to all tourist operators, within Tourism Top End membership, and businesses on an unbiased manner. Tour and accommodation bookings are made through the Katherine Visitor Information Centre (KVIC), with the standard commission rate of 12.5%.

The Centre provides information on local services, caravan park sites availability and interstate touring brochures.

There is a water refill station, access to limited free Wi-Fi and some locally made souvenirs for purchase.

The KVIC maintained its accreditation with the Australian Tourism Accreditation Program (ATAP). The KVIC is funded by Katherine Town Council and we acknowledge the valuable funding support from Tourism NT during

2019/2020. This funding assists, and will continue to assist in subsidising the service.

Tourism NT, Tourism Top End and Katherine Town Council have a strong and mutually supportive, highly valued partnership. We continued to work constructively with each other to ensure delivery standards are maintained and continuous improvement practices supports tourism in the Katherine Region.

The KVIC achieved its highest record sales from July to December 2019. With a total of \$781,022.36, the VIC increased sales by 2.42% compared to July to December 2018. The KVIC team and Katherine Tourism Operators were looking forward to having the best tourist season in 2020.

The tourist season for 2020 took a different path in January 2020 with devastating bushfires in the southern Australian states and the worldwide outbreak of Coronavirus.

Due to COVID-19, with federal government restrictions on non-essential travel and gatherings, the KVIC had to close to the public on 25th of March 2020.

Tourism in Australia and across the world was impacted with a well below performance on previous years. Over 80% of total arrivals in the Top End are domestic Australian travelers and the impact of the evolving situation was expected to be felt for the full 2020 tourist season.

With restrictions easing in the Northern Territory, the KVIC re-opened to the public on the 6th of May 2020. The Northern Territory border remained closed until July 2020.

The KVIC recorded \$58,634.08 total sales from January

to June 2020, therefore the total sales for Financial Year 2019-2020 was \$839,656.44. A decrease of -37.63% compared to the previous financial year, 2018-2019. Total visitors accessing the VIC services from July 2019 to June 2020 was 60,566, a 32.3% decrease on 2018-2019.

2020 was not a year to travel but to get inspired for future holiday destination planning. With consistent posting on social media and digital marketing campaigns with social media and google we continued to constantly grow a bigger audience on our profiles, Visit Katherine. Our Facebook likes increased by 95.4%, from 840 to 1641 and our Instagram follower increased by 69.8% from 2800 to 4753. The online visitors to our website www.visitkatherine.com.au slightly decreased by 3.7% with a 14.9% decrease on online sales.

KATHERINE VISITOR INFORMATION CENTRE TEAM

It's all about offering exceptional customer service, with creating and providing an unforgettable experience.

The KVIC team continued to deliver high customer service within our key philosophies:

- focus on building relationships,
- operate with precision, attention and passion,
- provide memorable experiences and
- go above and beyond at all times to exceed customer expectations.

We have several Feedback channels in place to measure customer satisfaction. In the qualifying year, the KVIC has reached on ReviewPro a Global Review Index of 95.2% out of 100%. An increase of 7.8% on last years positive reviews.

We continued to achieve a score of 4.5 out of 5 on TripAdvisor and Google. The KVIC continued to be the best reviewed Visitor Centre in the Northern Territory.

KVIC staff individuals have received six Super Deed nominations from July 2019 to June 2020. A Super Deed nomination is Tourism Top Ends nomination for someone who is going above and beyond in making someone's visit to the Top End one to remember.

95.4%

Increase in
Facebook likes

69.9%

Increase in
Instagram follow

4.5/5

Score TripAdvisor
& Google



INFRASTRUCTURE & ENVIRONMENT

The Infrastructure and Environment team is responsible for the maintenance of Council's infrastructure assets.

This includes council's administration buildings, depot, Library, Visitor Information Centre, cemetery, community halls, sportsgrounds, showgrounds, Katherine Hot Springs, LED streetlights and Council's network of urban and rural roads.

In consultation with the Asset Management Plan, regular maintenance activities are scheduled which ensure all our facilities are in safe and fit for purpose condition.

Grant funding received from the Roads to Recovery and Black Spot programs are used to assist with carrying out major road repairs and rectifications within the Municipality. We acknowledge the Australian Federal Government in providing these valuable ongoing support programs.

On the environmental side, the team maintains Council's parklands, sporting surfaces, mowing of roadside verges, management of weeds and monitoring of mosquitos.

In the provision of some of our maintenance programs, Council partners with Rise Ventures, who provides opportunities for under privileged persons in our community to gain training and pathways to meaningful employment.



ON TRACK MONITOR OFF TRACK

INFRASTRUCTURE & ENVIRONMENT

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
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MOSQUITO MONITORING				
Supply fortnightly samples and data	%	90	100	

REGULATORY SERVICES				
Service requests are actioned within 10 business days	%	90	90	
Carry out Doggy Day education activities	#	1	1	
Complete annual controlled parking audit	%	100	100	
Implement a dog and cat microchipping program	Year	18/19	Complete	

BINJARI MUNICIPAL SERVICES				
Operational funding expended in accordance with the relevant legislation	%	100	100	

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
CEMETERY				
Be compliant with all relevant Cemetery legislations	%	100	100	
Number of complaints received	<	6	0	
Completion of annual plinth installation program	#	2	Deferred to 2020/21	
Resurvey the facility, including the supply of new plans	Year	2019/20	Deferred to 2020/21	
Installation of signage (updated plan) as per legislative requirements	Year	2019/20	Deferred to 2020/21	
Review and update Katherine Town Council Cemetery Policy	Year	2019/20	Deferred to 2020/21	
Develop a headstone/memorial permit, including associated fees for service	Year	2019/20	Deferred to 2020/21	
Design a flower/ornament brochure (in line policy guidelines) for public distribution	Year	2019/20	Deferred to 2020/21	
Examination of current service provision and management procedures, identification of opportunities for operational improvement and recommendations	Year	1 x annual review report	Deferred to 2020/21	

PLAYGROUNDS, PARKS, RESERVES & GARDENS				
Service requests actioned within 10 business days	%	80	75	
Complete playground equipment inspections	Frequency	Monthly	0	
Carryout playground safety audit	Frequency	Annually	0	
Complete scheduled grounds maintenance	%	100	100	

RECREATIONAL & LEISURE FACILITIES				
Service requests actioned within 10 business days	%	80	75	
Complete scheduled mowing	%	100	100	

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
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ROADS, FOOTPATHS, CYCLEWAYS				
Deliver capital works program for road resealing and pavement rehabilitation	%	100	100	
Maintenance grading to rural roads to stabilise and shape shoulders and table drains	%	20	0	
Scheduled street sweeping program completion	%	100	100	
Trip hazards are made safe and repaired as observed by community or KTC staff within acceptable time frame	Days	1 to make safe and 21 to repair	90%	

STORMWATER MANAGEMENT				
Carry out condition assessment of all kerbing and develop renewal program	Year	2019/20	Ongoing	
Carry out scheduled CCTV inspections and cleaning of underground pipe	km	2	>2	
Carry out scheduled CCTV inspections and cleaning of under road culverts	#	15	Completed	
Side Entry Pit lids and grates are made safe and repaired as observed by community or KTC staff within acceptable timeframe	Days	1 to make safe and 21 to repair	95 %	
Scheduled capital renewals completed as per Asset Management Plan	%	100	65	

KATHERINE HOT SPRINGS				
Routine inspections complete	%	100	100	
Service requests actioned within 10 business days	%	90	95	

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
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KATHERINE AIRPORT				
Reseal and line marking GA and RPT	Year	2019/20	Deferred to 2020/21	
Increase the number of charter flights landing at KTCA	Trend	Increasing	Decreased	
Additional business leases and involvement	Trend	Increasing	Decreased	

COUNCIL FACILITIES				
Service requests actioned within 10 business days	%	90	75	
Capital renewal program completed and fully expended	%	100	60	

STREET LIGHTING				
Update of all new streetlighting assets into CIMCON Lighting Central Management System	%	100	100	
Service requests actioned within 10 business days	%	90	90	

NOXIOUS WEEDS				
Deliver weed education through social media posts to land owners	Frequency	0	0	
Over all weed density	Trend	Decreasing	Decreasing	

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
WASTE MANAGEMENT				
Community bin complaints actioned within 10 business days.	%	90	85	
Promote recycling and waste diversion initiatives through: <ul style="list-style-type: none"> • Social Media posts • Council Website • Newsletter/flyer 	#	Quarterly Social Media posts Website content reviewed once annually Newsletter/fliers produced once annually	Separate & Save (Advertised 1 October 2019 and 30 September 2019 on Facebook and Website) Separate and Save Flyers sent to business account holders at WMF Facebook mention of biodegradable doggy bags at the dog park Annual website review completed	
Percentage of waste diverted from landfill	Trend	Increasing	Static	

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
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FIRE CONTROL

Infringements issued to Council regarding fire controls.	#	0	0	
Promote responsible land management practices through: <ul style="list-style-type: none"> Social Media Posts Council Website 	#	Share at least one relevant Bushfire NT social media post prior to the commencement of the dry season Website content reviewed once annually.	Annual website review completed	
Carry out inspections of Council facility firebreaks	No	At the end of the wet season	Completed	

ENVIRONMENTAL DEVELOPMENT

In 2019/20 Council's commitment to promote and protect the quality of the Katherine environment has focused our activities on:

- Management of problematic weeds, i.e. caltrop, gamba grass and bellyache bush, through robust campaign of identification, spraying and slashing.
- Development of a Tree Management Plan, in partnership with a qualified arborist. The management plan will enable Council to plan for routine tree maintenance, identify "at risk" trees and put in place appropriate management and replacement strategies for dangerous/diseased trees and for trees lost during severe weather events. The plan ultimately allows Council to manage the municipality's green canopy both now and into the future.
- The existing Waste Management Facility (WMF) is fast approaching end of life. Over the next five to eight years, Council will be actively working toward its closure and the opening of a replacement facility. Part of the ongoing management of the current facility is to find ways to prolong its usable life.

Some of the strategies in place to achieve this are:

- Efficiencies in management of the tip face using the new traxcavator and hooklift truck
- Separation of green waste from general waste materials
- Removal of tyres destined for landfill for recycling.
- Removal of scrap metals for recycling (part of a Big Rivers Region contract with SIMS Metals)



2019/2020 BUDGET HIGHLIGHTS

Road and Associated Asset Management

In continuing with Katherine Town Council's Asset Management Plan, extensive works were planned for 2019/2020 to ensure sustainable management of Council's roads and associated assets. The planned works include:

- | | |
|----------------------------------------------------|-----------|
| • Urban Reseals | \$405,000 |
| • Byers Road, Uralla Road shoulder repairs | \$20,000 |
| • Zimin Drive/Gillard Crescent intersection | \$75,000 |
| • Florina/Hendry Road intersection | \$10,000 |
| • Rural Road Reseals | \$354,000 |
| • Emungalan Road new culvert | \$50,000 |
| • Footpath and Cycleways renewal | \$52,000 |
| • Extension of Casuarina Street footpath (to CSPS) | \$75,000 |

ROAD RESEAL PROGRAM

- Crawford Street (Part)
- Chardon Street (Part)
- Cyprus Street (Entire Length)
- Cassia Court (Entire Length)
- Gregory Court (Entire Length)
- Kurrajong Court (Entire Length)
- Sandalwood Crescent (Part)
- Maluka Road (Entire Length)
- Acacia Drive (Entire Length)
- Callistemon Drive (Entire Length)
- Lockheed Road
- Elliot Street (Entire Length)
- Fuller Crescent (Entire Length)
- Harrod Street (Entire Length)
- Riverbank Drive (Part)
- Emungalan Road (Part)
- Zimin Drive (Part)
- First Street Angled Parking Bays (Part)
- Giles Street (Part)
- Gorge Road (Part)
- Cameron Street (Part)
- Florina Road (Part)
- Heron Crescent (Entire Length)
- Dove Street (Entire Length)
- Rapide Street (Entire Length)
- Clark Crescent (Part)
- Donegan Crescent (Entire Length)
- Gray Street (Entire Length)



COMPLETED PROJECTS

LIGHTS RELOCATIONS SPORTS GROUNDS - OVAL 2

After consulting with the User Groups comments were made on the ground's development and maintenance. KTC engaged a contractor to undertake the Katherine Sportsgrounds Redevelopment Project with one of the activities being the relocation of the lighting towers.

Katherine Sportsground Oval 2 Lighting tender was advertised and closed on the 6 April 2020 with funds received by the Australian Sports Commission.

Works were completed in 2019/20 and KTC are happy to report that this project was completed on time and within budget. The lights are already in full use by committees and clubs.



CASUARINA STREET FOOTPATH

The scope of works for the project includes constructing 500m (approx.) of footpath. This section of pathway was the final link that provided a clearly defined walkway for pedestrian traffic along the entire length of Casuarina Street, from Acacia Drive to Needham Terrace. This follows from the completion of a road safety audit where findings of the audit were utilised in the design and layout of the footpath. The project was awarded to Holt Enterprises (local contractor) for the value of \$97,191.25 (ex GST).



SWIMMING POOL SHADE STRUCTURE

In 2019/20, the swimming pool shade structure project was completed. With the initial set date of completion to be May 29th pushed back due to several issues such as the footings having to be redesigned due to the underground rock. Katherine Town Council awarded the pool shade structure project to a local Company, Goodline. The project was completed 18- June 2020.



STREETLIGHTING

Following the upgrade of existing streetlights to Smart City LED, auditing of the streetlighting coverage has commenced and will continue to determine genuine “black spot” locations and develop a plan to prioritise the future additions of lights where required.

Council are now working to isolate lights from the existing control boxes by directly wiring each light to the power source. This will ensure when one lights goes out, the other 60 lights in that bank are not affected. A condition assessment of all ancillary streetlighting infrastructure (poles, wires etc.) transferred from Power & Water Corporation (PWC), will be performed in order to develop a capital renewal program.

PEDESTRIAN CROSSING - LINDSAY AND FIRST STREET

This project was funded by the Blackspot Program 2019-20. Black Spot projects target those road locations where crashes are occurring. By installing traffic calming devices and improved signage and delineation at dangerous locations to help reduce the risk of accidents. This area was seen to be high risk for pedestrians. Works completed here included the installation of a ‘wombat’ crossing.

SHOWGROUNDS

The revitalisation project for the Showgrounds precinct commenced and will ultimately see the progression of the camp draft and rodeo facility, along with the access upgrades to the Eastern side of the racetrack to allow for better separation of pedestrians, heavy vehicles and livestock movement during major events. Improvements to the underground services (power and water) and

HOT SPRINGS

The majority of the Katherine Hot Springs project was completed during 2019/20. In consultation with the Pop Rocket Café, who commenced their much-anticipated evening dining services, landscaping to the top section of the hot springs was completed. Further landscaping and re-vegetation works are planned for the area adjacent to the northern end of the Hot Springs in 2020/21.



LOCKHEED DOG PARK

Community members had expressed a desire for a fenced, off-leash area in Katherine to enable dog owners to safely exercise their animals. A survey was undertaken with 95% of people responding that they wanted a dog park in Katherine.

Katherine Town Council conducted a public consultation and assessed several areas against essential requirements within the Municipality to see which area was most suited. This assessment resulted in Lockheed Park in Katherine North being the only area which met all the assessment criteria. The dog park was installed as a capital works project costing \$19,294.77 and opened in January 2020. The dog park is still yet to be named and is currently in the process of being named after Council employee who sadly passed away, Andrew Wilson. Andrew Wilson was the Environmental Officer and was the lead in this project, a tree will be planted in his honour once the appropriate processes have been completed.

RECREATIONAL AND CULTURAL ACTIVITIES

The Infrastructure and Environmental team were highly involved in the revitalisation of Council facilities during 2019/20.

As part of the overall upgrade to the Sportsgrounds, works commenced on Oval 2 to relocate lighting columns to allow for the setting out of regulation sized fields. Further works will commence in 2020/21 to level and resurface Oval 2 along with the installation of a new irrigation system.

SPORTS PAVILION

The upgrade of the Council's highest use facility is about to begin! Design and consultation phases were commenced, and construction is anticipated to commence in November 2020. This is an exciting time for our sporting fraternity as they watch the facility get a new lease on life and deliver to them, a truly "fit for purpose" sporting precinct.

As part of the construction, Council will carry out resurfacing of Oval 2, which in its current condition, does not meet the needs of our sporting groups. The upgrade will maximise the utilisation of the facility and reduce congestion on other playing fields within the precinct.

VISITOR INFORMATION CENTRE SOLAR PANELS

This project consisted of the supply and install of 31.5 KW three phase grid connected zero export limited solar system. Katherine Town Council awarded the project to a Territory business and this project was completed under budget on 27 February 2020.



Post completion of the work, Katherine's sporting fraternity will have an efficiently irrigated, top-class playing surface which is available for use all year round. The newly revamped ovals will subsequently reduce the wear and tear on other sporting surfaces within the precinct and allow more teams to develop, train and compete each week.

FIRE CONTROL

Each dry season, fire has the potential to cause catastrophic damage to property and person.

In 2019/20 Council completed its maintenance regime for firebreaks and rural verges to the Northern Territory Fire Control standards. Council will engage with the community to ensure risks of uncontrolled bushfires are managed, mitigated or eliminated.

TURTLE & SHADE PROJECT

The scope of works includes:

- Construction of Turtle Playground with Sandstone turtleneck and head and steel dome with 2m fall zone surrounds. Rubberised Softfall 3D formed neck, arms and legs
- Textured rubberised Softfall around Turtle Sculpture
- Incorporate lily pad motif as part of rubberised Softfall
- 2 x garden beds as specified

KTC awarded the Hot Springs Turtle project to a specialised company NT Surfacing & Playground on 21-February-2020. The construction on site commenced on 02-March-2020. The total duration of works was estimated to be 15 weeks. The project was completed 22-June-2020



MCKEDDIE ROAD

Katherine Town Council awarded the McKeddie Road project to Downes Graderways, locally based company on 18-November-2019.

The construction on site commenced on 09-January-2020. The total duration of works were carried out to in two weeks. The project was completed on 23 January 2020 and consisted of sealing more than 400m of road.

OTHER PROJECTS

- Council contractor Skilled Linemarking conducted town road patching in preparation of reseal.
- Council contractor Renoflo carried annual cleaning and camera works on Morris Road, De Julia Park drain and Giles Street. Cleaning works were also conducted on Cameron Street.





GOVERNANCE

Council's Governance Team is continually working towards establishing an efficient Council, supported by growth and enhancement of stakeholder confidence. The Governance unit oversees the long-term strategic direction of Council, with regard to long-term financial planning, long-term financial asset management, compliance, human resources, workforce planning and sustainability. The Governance unit encompasses authority, accountability, stewardship, leadership, direction, and control. The most significant contribution to Council's financial governance is the implementation and improvement of Xero, providing Council employees with a user-friendly system that is designed to implement necessary systems and controls for Council finance.

Council's long-term financial plan and financial asset renewal plan had its annual revision and incorporated into the Municipal Plan. A review of Council's Risk Management Framework has continued during the year and all operational risk assessments undertaken. Council has continued to deliver on its legislative and government responsibilities during the year.



GOVERNANCE

INDICATOR	UNIT	TARGET	2019/20 ACTUAL	RESULT
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GOVERNANCE				
Governance Framework		Completed	Complete	ON TRACK
Legislative Compliance	%	100	100	ON TRACK
Financial and Risk Management Policy Review	%	100	Complete	ON TRACK

RISK MANAGEMENT				
Risk Management Framework		Completed	Ongoing	MONITOR
Emergency Management Plan yearly update		Completed	Complete	ON TRACK
Implement Audit program		Completed	Complete	ON TRACK

LEGISLATIVE & ORGANISATION COMPLIANCE				
Long Term Financial Plan		Completed	Complete	ON TRACK
Improve Financial KPI's in accordance with LTFP		Achieved	Complete	ON TRACK

ENTERPRISE BARGAINING AGREEMENT

Negotiations to establish a new Enterprise Bargaining Agreement (EBA) are still ongoing. Council and staff are working together to establish a fair and reasonable agreement done in good faith with the purpose of establishing terms for all salary levels, possible increments, leave entitlements and other standards above the Local Government Industry Award.

WORKFORCE PLANNING

As part of gaining strategic objective and direction for the future of Katherine town Council's workforce, Council have been communicating with and seeking information from the Industry Skills Advisory Council NT (ISACNT) to identify Council's skills and occupations shortages and/or surplus'. ISACNT provide advice on training and development options available to Council and also use the information obtained from Council to assist the Department of Trade, Business and Innovation with Government funding decisions, programs and initiatives to support and grow the Territory Workforce.

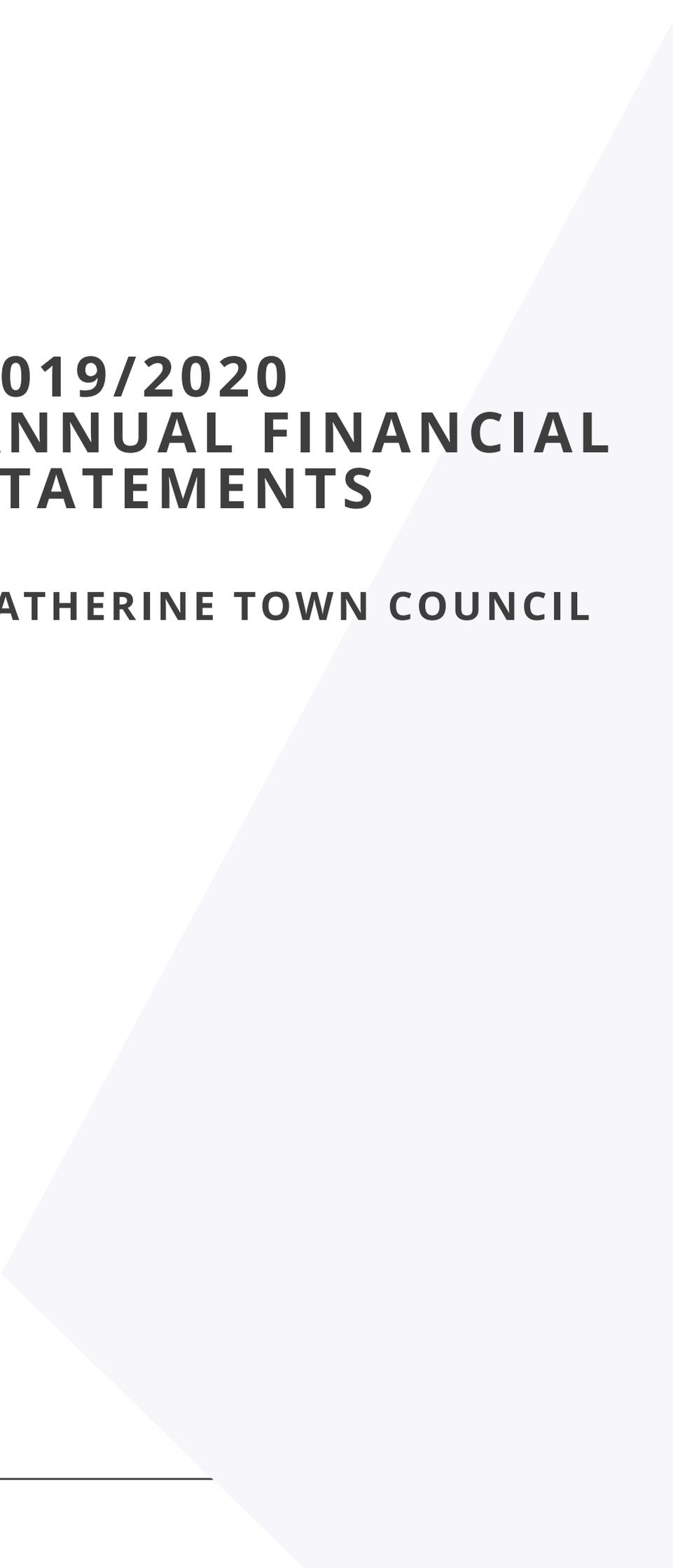
Council is continually collecting data and research required to better understand its workforce demographics, geographic distribution, changes to academic focus and various financial constraints. This is supported by the commencement of developing a Council's specific HR metric data calculator whereby Council will better understand its workforce.

WORK EXPERIENCE PROGRAM

Council has successfully continued their partnership with the Department of Education in providing work placement opportunities for young students looking to emerge in the workforce. Council hosts students participating in VET programs at the Civic Centre, Library and Visitor Information Centre.

Council have supported partnerships with the local high schools, Katherine High School and St Joseph's College to establish a work experience program throughout the course of Council's services. The relationship between Council and the high schools are very constructive and supportive.

Council is exploring future programs and initiatives whereby young indigenous high school students may participate in Council work related activities throughout the course of their school year in the hopes to achieve credited training. This program would aim to give the opportunity to these students to experience a wide array of duties they should expect to undertake when working in a job and provide them necessary skills and experience to align themselves with potential future employers.



**2019/2020
ANNUAL FINANCIAL
STATEMENTS**

KATHERINE TOWN COUNCIL



KATHERINE
TOWN COUNCIL



8972 5500



records@ktc.nt.gov.au



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24 Stuart Highway, Katherine
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Katherine Town Council
ANNUAL FINANCIAL STATEMENTS
for the year ended
30th June 2020

KATHERINE TOWN COUNCIL

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2020

OFFICER'S STATEMENT

I, Ian Bodill, the Chief Executive Officer of the Katherine Town Council, certify that to the best of my knowledge, information and belief:

- (a) the General Purpose Financial Report has been properly drawn up in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 2008, and the Local Government (Accounting) Regulations 2008 (with the exception of those where compliance with the Standards, the Act and the Regulations have been qualified) so as to present fairly the financial position of the Council as at 30 June 2020 and the results for the year then ended; and
- (b) the General Purpose Financial Report is in accordance with the accounting and other records of the Council.



Ian Bodill
CHIEF EXECUTIVE OFFICER

Katherine, 17th September 2020.

Katherine Town Council
Statement of Comprehensive Income
for the year ended 30 June 2020

	Notes	2020 \$	2019 \$
INCOME			
Rates	2	8,833,281	8,177,150
Statutory charges	2	51,768	33,855
User charges	2	1,467,066	1,583,825
Grants, subsidies and contributions	2	1,476,545	2,329,373
Investment income	2	426,842	723,475
Reimbursements	2	155,178	170,398
Other income	2	257,887	87,327
Total Income		<u>12,668,567</u>	<u>13,105,403</u>
EXPENSES			
Employee costs	3	4,367,810	4,790,377
Materials, contracts & other expenses	3	5,702,849	5,145,499
Depreciation, amortisation & impairment	3	38,063	285,329
Total Expenses		<u>10,108,722</u>	<u>10,221,206</u>
OPERATING SURPLUS		<u>2,559,845</u>	<u>2,884,197</u>
Asset disposal & fair value adjustments	4	(49,612)	(838,840)
Amounts received specifically for new or upgraded assets	2	3,588,469	1,448,685
NET SURPLUS		<u>6,098,702</u>	<u>3,494,043</u>
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	13,150,969
Capital depreciation renewal reserve	9	(2,985,387)	(2,650,457)
TOTAL COMPREHENSIVE INCOME		<u>3,113,315</u>	<u>13,994,555</u>

This Statement is to be read in conjunction with the attached Notes.

Katherine Town Council
Statement of Financial Position
as at 30 June 2020

	Notes	2020 \$	2019 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5	28,338,778	30,172,916
Trade & other receivables	5	1,347,154	1,052,623
Inventories	5	13,822	14,796
Total Current Assets		<u>29,699,754</u>	<u>31,240,335</u>
Non-current Assets			
Infrastructure, property, plant & equipment	7	82,604,893	80,630,265
Capital works-in progress	6	6,713,829	2,426,621
Total Non-current Assets		<u>89,318,722</u>	<u>83,056,886</u>
Total Assets		<u>119,018,476</u>	<u>114,297,221</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	8	12,752,115	14,142,933
Provisions	8	650,581	637,210
Total Current Liabilities		<u>13,402,696</u>	<u>14,780,143</u>
Non-current Liabilities			
Provisions	8	-	-
Total Non-current Liabilities		<u>-</u>	<u>-</u>
Total Liabilities		<u>13,402,696</u>	<u>14,780,143</u>
NET ASSETS		<u>105,615,780</u>	<u>99,517,078</u>
EQUITY			
Notes			
Accumulated surplus		16,215,354	15,914,901
Asset revaluation reserves	9	75,549,402	75,549,402
Other reserves	9	13,851,024	8,052,775
TOTAL EQUITY		<u>105,615,780</u>	<u>99,517,078</u>

This Statement is to be read in conjunction with the attached Notes.

Katherine Town Council
Statement of Changes in Equity
for the year ended 30 June 2020

	Notes	Acc'd Surplus	Asset Rev'n Reserve	Other Reserves	Total Council Equity	TOTAL EQUITY
		\$	\$	\$	\$	\$
2020						
Balance at end of previous reporting period		15,914,901	75,549,402	8,052,775	99,517,077	99,517,077
Net Surplus for Year		6,098,702	-	-	6,098,702	6,098,702
Transfers between reserves	9	(5,798,249)	-	5,798,249	-	-
Balance at end of period		16,215,354	75,549,402	13,851,024	105,615,779	105,615,779
2019						
Balance at end of previous reporting period		15,071,315	62,398,433	5,402,318	82,872,066	82,872,066
Net Surplus for Year		3,494,043	-	-	3,494,043	3,494,043
Other Comprehensive Income		-	-	-	-	-
Changes on revaluation of infrastructure, property, plant & equipment		-	13,150,969	-	13,150,969	13,150,969
Transfers between reserves	9	(2,650,457)	-	2,650,457	-	-
Balance at end of period		15,914,901	75,549,402	8,052,775	99,517,078	99,517,078

This Statement is to be read in conjunction with the attached Notes

Katherine Town Council
Statement of Cash Flows
for the year ended 30 June 2020

	Notes	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Receipts:</i>			
Rates - general & other		8,573,374	7,989,865
Fees & other charges		1,417,999	1,663,822
Investment receipts		493,052	822,561
Grants utilised for operating purposes		1,476,545	2,329,373
Other revenues		413,066	257,724
<i>Payments:</i>			
Employee costs		(4,328,614)	(4,859,693)
Materials, contracts & other expenses		(4,934,326)	(6,211,101)
Other operating payments		(305,452)	(160,159)
Net Cash provided by (or used in) operating activities	11	<u>2,805,644</u>	<u>1,832,392</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Receipts:</i>			
Amounts specifically for new or upgraded assets		1,709,729	1,392,716
Sale of replaced assets	4	105,318	24,545
<i>Payments:</i>			
Expenditure on renewal/replacement of assets		(6,454,829)	(2,476,372)
Net Cash provided by (or used in) investing activities		<u>(4,639,782)</u>	<u>(1,059,111)</u>
Net Cash provided by (or used in) financing activities		-	-
Net Increase (decrease) in cash held		<u>(1,834,138)</u>	<u>773,281</u>
Cash & cash equivalents at beginning of period		<u>30,172,916</u>	<u>29,399,635</u>
Cash & cash equivalents at end of period	5	<u>28,338,778</u>	<u>30,172,916</u>

This Statement is to be read in conjunction with the attached Notes

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020
Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general-purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, and relevant Northern Territory legislation.

The financial report was authorised for issue by certificate under clause 16 of the Local Government (Accounting) Regulations dated 17th September 2020.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

2 The Local Government Reporting Entity

Katherine Town Council is incorporated under the NT Local Government Act and has its principal place of business at Lot 1865, Stuart Highway, Katherine, NT. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as income during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as income in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

3.1 Essential Services

For works undertaken on a fixed price contract basis, revenues and expenses are recognised on a percentage of completion basis. Costs incurred in advance of a future claimed entitlement are classified as work in progress in inventory. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (con't)

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments also form part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Land under roads

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

6.2 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

Council adapts the Fair Value Rate of assets every three years in line with Asset Revaluation, or as revaluation occurs.

6.3 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.4 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (con't)

6.5 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets up until revaluation.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

6.6 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets carried at fair value whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not assessed for impairment.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

All property plant and equipment is revalued every three years and no depreciation is charged on the revalued assets in the interim period. Depreciation expense of \$38,063 (2019: \$285,329) only covers the depreciation on assets acquired since the last revaluation.

However, each year the Council allocates an amount equivalent to the depreciation which would have applied to revalued assets from the accumulated surplus to the capital depreciation renewal reserve as outlined in Note 9. The amount transferred in 2020 was \$2,985,387 (2019: \$2,650,457) and is also shown separately in the statement of comprehensive income.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020
Note 1 - SIGNIFICANT ACCOUNTING POLICIES (con't)

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Under the Katherine Town Council Enterprise Agreement 2016, an employee who, at the date of this agreement, may on termination, be paid 50% of their accrued sick leave (maximum entitlement of 59 days)

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the employees nominated superannuation scheme. No changes in accounting policy have occurred during either the current or previous reporting periods.

9 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries the entire risks incidental to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and a reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all the risks and benefits incidental to ownership of the leased items, lease payments are charged to expense over the lease term.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (con't)

11 Pending Accounting Standards

At the date of authorisation of the financial statements, the Council has not applied the following new and revised Australian Accounting Standards, Interpretations and amendments that have been issued but are not yet effective:

AASB 17	Insurance Contracts
AASB 2014-10	Amendments to Australian Accounting Standards – Sale or Contributions of Assets between an Investor and its Associate or Joint Venture
AASB 2018-6	Amendments to Australian Accounting Standards – Definition of Business
AASB 2018-7	Amendments to Australian Accounting Standards – Definition of Materials
AASB 2019-1	Amendments to Australian Accounting Standards – References to the Conceptual Framework
AASB 2019-3	Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform
AASB 2019-5	Amendments to Australian Accounting Standards – Disclosure of the Effect of New IFRS Standards Not Yet Issued in Australia
AASB 2020-1	Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-Current
AASB 2020-3	Amendments to Australian Accounting Standards – Annual Improvements 2018-2020 and Other Amendments
AASB 2020-4	Amendments to Australian Accounting Standards – Covid 19 Related Ren Concessions

AASB 16 Leases, which will commence from 1 July 2020, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability.

As at 30 June 2020, Council has no leases to which this treatment will need to be applied.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 2 - INCOME

	2020	2019
	\$	\$
RATES REVENUES		
<u>General Rates</u>		
Residential	<u>7,522,458</u>	<u>6,956,223</u>
	7,522,458	6,956,223
<u>Annual Charges</u>		
Waste Management Service	1,309,153	1,221,165
Other	<u>1,670</u>	<u>(238)</u>
	1,310,823	1,220,927
	<u>8,833,281</u>	<u>8,177,150</u>
STATUTORY CHARGES		
Animal registration fees & fines	47,690	30,681
Parking fines / expiation fees	<u>4,078</u>	<u>3,174</u>
	51,768	33,855
USER CHARGES		
Cemetery fees	90,866	34,323
Airport fees	371,687	312,732
Commission	84,692	115,328
Facility & equipment hire	3,309	58,697
Weighbridge fees	654,714	848,444
Sales - general	44,037	73,797
Rental income	204,179	134,200
Sundry	<u>13,582</u>	<u>6,304</u>
	<u>1,467,066</u>	<u>1,583,825</u>

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 2 - INCOME (con't)

	2020	2019
	\$	\$
INVESTMENT INCOME		
Interest on investments:		
Banks & other	426,842	723,475
	<u>426,842</u>	<u>723,475</u>
REIMBURSEMENTS		
Other	155,178	170,398
	<u>155,178</u>	<u>170,398</u>
OTHER INCOME		
Insurance refunds	176,006	6,447
Management fees	81,881	80,880
	<u>257,887</u>	<u>87,327</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Amounts received specifically for new or upgraded assets	3,588,469	1,448,685
Other grants, subsidies and contributions	1,476,545	2,329,373
	<u>5,065,014</u>	<u>3,778,058</u>
 <i>The functions to which these grants relate are shown in Note 12.</i>		
Sources of grants		
Commonwealth government	701,317	568,641
State government	4,357,197	3,166,727
Other	6,500	42,690
	<u>5,065,014</u>	<u>3,778,058</u>

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 3 - EXPENSES

	2020	2019
	\$	\$
EMPLOYEE COSTS		
Salaries and wages	3,167,656	3,707,578
Employee leave expense	643,300	520,659
Superannuation	415,917	422,513
Other	140,937	139,627
Total operating employee costs	<u>4,367,810</u>	<u>4,790,377</u>
Total number of employees	48	57
<i>(Full time equivalent at end of reporting period)</i>		
MATERIALS, CONTRACTS & OTHER EXPENSES		
<u>Prescribed Expenses</u>		
Auditor's remuneration		
- Auditing the financial reports	16,395	18,895
- Preparation of financial statements	32,262	-
Elected members' expenses	185,965	233,808
Subtotal - prescribed expenses	<u>234,622</u>	<u>252,703</u>
<u>Other Materials, Contracts & Expenses</u>		
Contractors	2,946,972	2,697,050
Electricity, water and sewerage	511,442	462,784
Insurance	369,661	328,849
Fuel and registration	166,251	97,680
Telephone	93,644	90,572
Legal expenses	97,948	31,340
Parts, accessories and consumables	548,111	486,104
Printing and stationery	22,141	27,243
Professional services	158,443	319,200
Advertising	99,528	129,709
Postage	15,472	11,272
Bank charges	20,402	21,968
Community grants	292,354	141,779
Subscriptions & registrations	112,760	28,864
Sundry	13,098	18,382
Subtotal - other materials, contracts & expenses	<u>5,468,227</u>	<u>4,892,796</u>
	<u>5,702,849</u>	<u>5,145,499</u>

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020
Note 3 - EXPENSES (con't)

	2020	2019
	\$	\$
DEPRECIATION, AMORTISATION & IMPAIRMENT		
Depreciation		
Improvements	3,606	28,631
Buildings & other structures	2,134	17,047
Infrastructure	17,670	80,897
Plant & equipment	13,864	138,543
Furniture, fixture & fquipment	286	12,373
Other infrastructure	503	7,838
	<u>38,063</u>	<u>285,329</u>

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 4 - ASSET DISPOSALS AND FAIR VALUE ADJUSTMENTS

		2020	2019
	Notes	\$	\$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		105,318	24,545
Less: Carrying amount of assets sold		<u>(154,930)</u>	<u>(863,385)</u>
Gain (Loss) on disposal		<u>(49,612)</u>	<u>(838,840)</u>

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 5 - CURRENT ASSETS

	2020	2019
Notes	\$	\$
CASH & EQUIVALENT ASSETS		
Cash on hand and at bank	4,218,147	122,019
Deposits at call	24,120,631	30,050,897
	<u>28,338,778</u>	<u>30,172,916</u>
TRADE & OTHER RECEIVABLES		
Rates - general & other	988,359	728,452
Accrued revenues	86,942	181,330
Debtors - general	276,931	145,315
Sundry	42,768	37,526
Total	<u>1,395,000</u>	<u>1,092,623</u>
Less: allowance for doubtful debts	<u>(47,846)</u>	<u>(40,000)</u>
	<u>1,347,154</u>	<u>1,052,623</u>
INVENTORIES		
Trading stock	<u>13,822</u>	<u>14,796</u>
	<u>13,822</u>	<u>14,796</u>

Note 6 - NON-CURRENT ASSETS

Capital works-in-progress	<u>6,713,829</u>	<u>2,426,621</u>
	<u>6,713,829</u>	<u>2,426,621</u>

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	Fair Value Level	2019			2020			Carrying amount
		Fair value	Cost	Acc' dep'n	Fair value	Cost	Acc' dep'n	
Land	2	6,999,200			6,999,200	-	-	6,999,200
Improvements	3	3,885,915			3,885,915	174,320	(3,605)	4,056,630
Buildings & other structures	2	13,647,900			13,647,900	26,672	(2,134)	13,672,438
Infrastructure	3	52,855,579			52,855,579	1,625,984	(18,173)	54,419,060
Plant & equipment	2	1,610,810			1,610,810	333,436	(13,864)	1,819,782
Furniture, fixture & equipment	3	213,640			213,640	7,209	(287)	220,562
Other infrastructure	3	1,417,221			1,417,221	-	-	1,417,221
Total IPP&E		80,630,265	-	-	80,475,335	2,167,621	(38,063)	82,604,893

This Note continues on the following page.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (con't)

	CARRYING AMOUNT MOVEMENTS DURING YEAR										2020 \$
	2019 \$	Additions		Disposals	Depreciation	Impairment	Transfers		Net revaluation	Carrying amount	
		Carrying amount	New / Upgrade				Renewals	In			
Land	6,999,200	-	-	-	-	-	-	-	-	-	6,999,200
Improvements	3,885,915	174,320	-	(3,605)	-	-	-	-	-	-	4,056,630
Buildings & other structures	13,647,900	26,672	-	(2,134)	-	-	-	-	-	-	13,672,438
Infrastructure	52,855,579	1,525,366	100,618	(18,173)	-	(44,330)	-	-	-	-	54,419,060
Plant & equipment	1,610,810	7,209	333,436	(13,864)	-	(110,600)	-	-	-	-	1,819,782
Furniture, fixture & equipment	213,640	-	-	(287)	-	-	-	-	-	-	220,562
Other infrastructure	1,417,221	-	-	-	-	-	-	-	-	-	1,417,221
Total IPP&E	80,630,265	1,733,567	434,054	(38,063)	(154,930)	(154,930)	-	-	-	-	82,604,893

Assets were independently valued by Greg Mason of OPTÉON on 30th June 2019.
 These values were adopted by Council.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 8 - LIABILITIES

	2020		2019	
	Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES				
Goods & services	66,653		2,192	
Payments received in advance	11,731,314		13,610,053	
Accrued expenses - employee entitlements	25,825		-	
Accrued expenses - other	690,437		245,630	
Deposits, retentions & bonds	237,886		285,058	
	<u>12,752,115</u>	-	<u>14,142,933</u>	-

Amounts included in trade & other payables that are not expected to be settled within 12 months of reporting date.

PROVISIONS

Employee entitlements (including oncosts)	650,581		637,210	
	<u>650,581</u>	-	<u>637,210</u>	-

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 9 - RESERVES

ASSET REVALUATION RESERVE	1/7/2019	Net Increments/ (Decrements)	Transfers, Impairments	30/6/2020
	\$	\$	\$	\$
Land	6,999,200			6,999,200
Improvements	2,772,257			2,772,257
Buildings & other structures	13,323,750			13,323,750
Infrastructure				
- Roads, bridges, footpaths	51,527,645			51,527,645
Plant and equipment	615,066			615,066
Furniture, fittings and equipment	311,484			311,484
TOTAL	75,549,402	-	-	75,549,402

OTHER RESERVES	1/7/2019	Transfers to Reserve	Transfers from Reserve	30/6/2020
Capital depreciation renewal	8,052,775	2,985,387	(6,050,515)	4,987,647
WMF renewal reserve	-	6,712,862	(250,000)	6,462,862
Contingency reserve	-	1,000,000		1,000,000
Municipal election reserve	-	100,000		100,000
Emungalan road bridge reserve	-	700,000		700,000
Council motion reserve	-	600,515		600,515
TOTAL OTHER RESERVES	8,052,775	12,098,764	(6,300,515)	13,851,024

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

Other Reserve

Other reserve are used to fund capital renewals. Council's strategic plan for the future includes taking into account the economic useful life of the current waste transfer station and the cost required to cover the rehabilitation of the facility when it eventually closes for public service which is estimated at this stage to be in around seven years from now.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 10 - ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

CASH & FINANCIAL ASSETS	Notes	2020	2019
		\$	\$
Unexpended grants from:			
Deferred revenue		1,500,000	1,500,000
Non-reciprocal agreement		10,231,314	12,110,053
TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS		<u>11,731,314</u>	<u>13,610,053</u>

The following liabilities, included in Note 8, may be discharged from restricted assets in the first instance.

<i>Provisions</i>	8	<u>650,581</u>	<u>637,210</u>
		<u>650,581</u>	<u>637,210</u>

Deferred revenue of \$1.5M (2019: \$1.5M) is restricted by funding agreements with the Northern Territory Government

Non - reciprocal agreements of \$10.23M (2019: \$12.1M) are restricted with the Northern Territory Government

Provisions are comprised of employee long service leave, annual leave and sick leave entitlements.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2020 \$	2019 \$
Total cash & equivalent assets	5	28,338,778	30,172,916
Less: Short-term borrowings	8	-	-
Balances per cash flow statement		<u>28,338,778</u>	<u>30,172,916</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net surplus (deficit)		6,098,702	3,494,043
Non-cash items in income statement			
Depreciation, amortisation & impairment		38,063	285,329
Net increase (decrease) in unpaid employee benefits		13,371	78,519
Grants for capital acquisitions treated as investing activity		(1,709,728)	(1,392,716)
Net (gain) loss on disposals		49,612	838,840
		<u>4,490,020</u>	<u>3,304,015</u>
Add (Less): changes in net current assets			
Net (increase) decrease in receivables		(294,531)	(42,057)
Net (increase) decrease in inventories		974	4,743
Net (increase) decrease in other current assets		-	
Net increase (decrease) in trade & other payables		(1,390,819)	(1,434,309)
Net increase (decrease) in other provisions		-	
Net increase (decrease) in other liabilities		-	
Net Cash provided by (or used in) operations		<u>2,805,644</u>	<u>1,832,392</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank overdrafts	100,000	100,000
Corporate credit cards	10,750	10,750

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 12 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES

	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	2020	2019	2020	2019
	2020	2019	2020	2019	2020	2019	\$	\$	\$	\$
General public services	9,175,051	8,233,358	2,737,445	3,212,297	6,437,606	5,021,061	11,000	610,605	20,943,077	20,912,975
Public order & safety	111,512	44,821	156,074	241,984	(44,562)	(197,163)	-	-	21,057	57,526
Health	47,869		37,426		10,443	-	49,592		609,834	
Housing & community services	222,821	177,539	331,156	534,756	(108,335)	(357,217)	126,455	137,875	1,417,370	1,661,601
Recreation & culture	66,100	676,710	180,619	1,986,454	(114,519)	(1,309,744)	64,341	717,270	700	24,656,145
Sports & recreation	342,541		1,554,318		(1,211,777)	-	3,420,299		30,328,287	
Economic affairs	1,549,442	1,736,015	2,679,708	2,891,987	(1,130,266)	(1,155,972)	1,003,730	2,144,539	63,742,980	66,762,676
Other purposes (environmental protection)	793,882	2,236,960	1,871,574	1,353,727	(1,077,692)	883,233	138,913	167,769	1,753,701	1,246,298
Community centre & halls	46,965		49,270		(2,305)	-	250,684		33,805	
Community services	312,384		511,132		(198,748)	-			167,665	
TOTALS	12,668,567	13,105,403	10,108,722	10,221,205	2,559,845	2,884,198	5,065,014	3,778,058	119,018,476	114,297,221

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020
Note 13 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 1.80% and 1.30% (2019: 1.20% and 1.30%). Short term deposits have an average maturity of 150 days and an average interest rates of 1.35% (2019: 150 days, 1.30%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Rates & Associated Charges (including legal & penalties for late payment)	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Secured over the subject land, arrears attract interest of 9.00% (2019: 9.00%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: Carried at nominal value.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>

Katherine Town Council

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 13 - FINANCIAL INSTRUMENTS (con't)

Receivables - Retirement Home Contributions	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Finance Leases	<p>Accounting Policy: accounted for in accordance with AASB 117.</p>

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 13 - FINANCIAL INSTRUMENTS (con't)

Liquidity Analysis

2020	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<u>Financial Assets</u>					
Cash & equivalents	28,338,778			28,338,778	28,338,778
Receivables	1,347,154			1,347,154	1,347,154
Total	29,685,932	-	-	29,685,932	29,685,932
<u>Financial Liabilities</u>					
Payables		12,035,853		12,035,853	12,035,853
Total		12,035,853	-	12,035,853	12,035,853
<u>2019</u>					
	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<u>Financial Assets</u>					
Cash & equivalents	30,172,916			30,172,916	30,172,916
Receivables	1,052,623			1,052,623	1,052,623
Total	31,225,539	-	-	31,225,539	31,225,539
<u>Financial Liabilities</u>					
Trade and other payables		13,897,303		13,897,303	13,897,303
Total		13,897,303	-	13,897,303	13,897,303

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 13 - FINANCIAL INSTRUMENTS (con't)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 14 - COMMITMENTS FOR EXPENDITURE

	2020	2019
Notes	\$	\$
Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Capital expenditure	-	2,319,749
	-	2,319,749

There are no capital expenditure commitments at balance date (2019: \$2.3M).

Finance Lease Commitments

Council leases no plant and equipment under finance leases.

Note 15 - FINANCIAL INDICATORS

Current Ratio

<u>Current assets - externally restricted assets</u>	1.32:1	2.11
<u>Current liabilities</u>		

Rate Coverage Percentage

<u>Rate revenues</u>	69.73%	62.40%
Total revenues		

Rates & Annual Charges Outstanding Percentage

<u>Rates & annual charges outstanding</u>	11.19%	8.91%
Rates & annual charges collectible		

Note 16 - SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme)

Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2019/20; 9.50% in 2018/19). Council contributes an additional 4% for those employees who make voluntary superannuation contributions. No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 17 - OPERATING LEASES

Leases providing revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

Investment Property:

Lessees commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:

	2020	2019
	\$	\$
Not later than one year	18,896	-
Later than one year and not later than 5 years	243,624	-
Later than 5 years	-	-
	262,520	-

Lease payment commitments of Council

Council has not entered into non-cancellable operating leases for various items of computer and other plant and equipment.

Note 18 - CONTINGENCIES, ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

There are no assets that do not qualify for recognition in the Statement of Financial Position

BANK GUARANTEES

Council has no guaranteed loans and other banking facilities advanced to others.

Katherine Town Council
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 19 - RELATED PARTY DISCLOSURES

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 15 persons were paid the following total compensation:

	2020	2019
	\$	\$
Salaries, allowances & other short term benefits	1,120,500	1,290,136
Post-employment benefits	-	-
Long term benefits	-	-
Termination benefits	84,873	38,347
TOTAL	1,205,373	1,328,483

Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), Council received the following amounts in total:

PARTIES RELATED TO KEY MANAGEMENT PERSONNEL

Katherine Town Council Key Management Personnel including prescribed officers under section 112 of the Local Government Act declared the following:

Three (3) elected members have close family members who are employed by suppliers to Katherine Town Council. However, the elected members are excluded from procurement process with the relevant suppliers.

Note 20 - EVENTS OCCURRING AFTER REPORTING DATE

Council is not aware of any material or significant "non adjusting events" that should be disclosed.

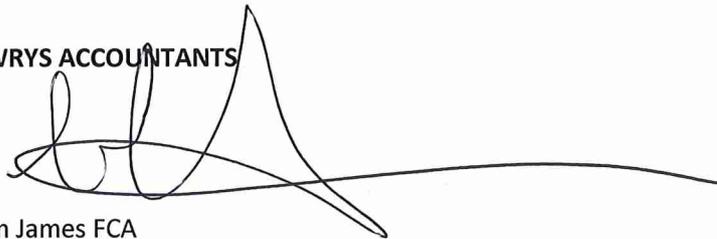
To the Mayor and the elected Council Members
Katherine Town Council
24 Stuart Highway
Katherine NT 0850

Auditors' Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2020 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the requirements of the *Local Government Act* and the *Local Government (Accounting) Regulations* made under that Act, in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

LOWRYS ACCOUNTANTS



Colin James FCA
Registered Company Auditor

Darwin

Date: 17 September 2020

INDEPENDENT AUDITORS' REPORT**TO THE MAYOR AND THE ELECTED COUNCIL MEMBERS
OF KATHERINE TOWN COUNCIL****Report on the Audit of the Financial Report****Opinion**

We have audited the accompanying financial report of Katherine Town Council (the Council) which comprises the statement of financial position as at 30 June 2020, the statement of comprehensive income, the statement of changes in equity, the statement of cash flows for the year then ended, the notes to the financial report including the summary of significant accounting policies and the council certificate which has been signed by the Chief Executive Officer on behalf of the Council.

In our opinion, the financial report of the Council is in accordance with the Australian Accounting Standards, the Local Government Act and the Local Government (Accounting) Regulations, including:

- (a) giving a true and fair view of the Council's financial position as at 30 June 2020 and of its financial performance and its cash flows for the year then ended; and
- (b) complying with Australian Accounting Standards and the financial reporting requirements of the Local Government Act and the Local Government (Accounting) Regulations.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements which describe the basis of accounting. The financial report has been prepared to assist the Council to meet the reporting requirements of the Local Government Act and the Local Government (Accounting) Regulations. As a result, the financial report may not be suitable for another purpose.

Responsibilities of the Chief Executive Officer for the Financial Report

The Chief Executive Officer of the Council is responsible for the preparation and fair presentation of the financial report in accordance with the Australian Accounting Standards, the Local Government Act and the Local Government (Accounting) Regulations and for such internal control as the Chief Executive Officer determines are necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the council members either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

The Chief Executive Officer is also responsible for overseeing the Council's financial reporting process.

INDEPENDENT AUDITORS' REPORT

**TO THE MAYOR AND THE ELECTED COUNCIL MEMBERS
OF KATHERINE TOWN COUNCIL**

Report on the Audit of the Financial Report (continued)

Auditor's Responsibilities for the Audit of the Financial Report

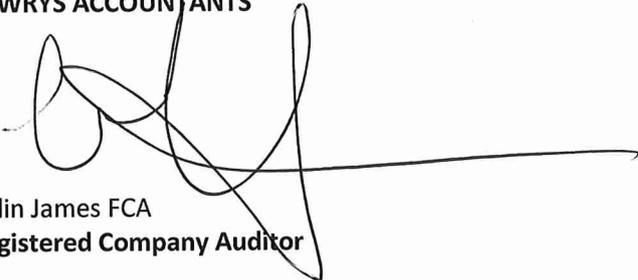
Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at:

http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of our audit report.

LOWRYS ACCOUNTANTS



Colin James FCA
Registered Company Auditor

Darwin

Date: 17 September 2020